

# RECORD OF PROCEEDINGS

## Minutes of Lisbon Exempted Village Board of Education

### Reorganizational & Regular Meeting

Thursday, January 11, 2018

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The Annual Reorganizational and Regular Meeting of the Lisbon Exempted Village Board of Education were held in the Board Room of the Administration Office, 317 North Market Street, Lisbon, Ohio 44432 at 5:04 p.m. on Thursday, January 11, 2018.

The meeting was called to order by the President Pro Tem, Vickie Browning Prowitt.

The Opening Prayer was given by Rev. Tina Gallaher from the Lisbon First United Methodist Church.

The Pledge of Allegiance was led by the president pro tem.

The following members were present:

Mr. Eugene Gallo, Mrs. Martina Grimm, Mr. TK Hiscox, Mr. Gary Peruchetti, and Mr. James Smith.

#### **ELECTION OF PRESIDENT**

**18-01-11-0001**

Vickie Browning Prowitt, President Pro Tem requested nominations for the Presidency. Mr. Peruchetti nominated Eugene Gallo. Having no further nominations, a motion was made by Mr. Peruchetti and seconded by Mr. Smith to elect Mr. Gallo as the Lisbon Exempted Village School District Board of Education President for 2018. On roll call the vote was: Ayes – Mr. Peruchetti, Mr. Smith, Mr. Gallo, Mrs. Martina Grimm, and Mr. Hiscox. Nays – none. The president pro tem declared the motion carried.

The meeting was turned over to the President, Mr. Gallo.

#### **ELECTION OF VICE-PRESIDENT**

**18-01-11-0002**

Mr. Gallo, President requested nominations for the Vice-President for 2018. Mr. Peruchetti nominated Mr. Hiscox as Board Vice-President for 2018. Having no further nominations, a motion was made by Mr. Peruchetti and seconded by Mrs. Grimm to elect Mr. Hiscox as Lisbon Exempted Village School District Board of Education Vice-President for 2018. On roll call the vote was: Ayes – Mr. Peruchetti, Mrs. Grimm, Mr. Hiscox Mr. Smith and Mr. Gallo. Nays – none. The president declared the motion carried.

#### **ESTABLISHMENT OF DATE, TIME, AND PLACE FOR MEETINGS**

**18-01-11-0003**

Following a motion by Mr. Smith and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education set the second Thursday of each month at 5:00 p.m. as the starting time for all regular meetings and special meetings on the following dates for 2018: February 8, March 14 (Wednesday), April 11 (Wednesday), May 10, June 21, July 12, August 16, September 12 (Wednesday), October 10 (Wednesday), November 8, and December 13. Be it further resolved that unless advertised otherwise, all meetings will be held in the board room at the administrative office. Special Meeting will also be at 5:00 p.m. unless otherwise advertised. On roll call the vote was: Ayes – Mr. Smith, Mr. Hiscox, Mrs. Grimm, Mr. Peruchetti, and Mr. Gallo. Nays – none. The president declared the motion carried.

Following a motion by Mr. Hiscox and a second by Mr. Smith, the Lisbon Exempted Village Board of Education authorized the following Consent Agenda Items:

#### **ESTABLISHMENT OF SERVICE FUND**

**18-01-11-0004**

Resolved that the Lisbon Exempted Village Board of Education established a service fund for the Board in the amount of Five Thousand (\$5,000.00) Dollars.

#### **AUTHORIZATION FOR TREASURER TO INVEST ACTIVE AND INACTIVE FUNDS**

**18-01-11-0005**

Resolved that the Lisbon Exempted Village Board of Education authorized the Treasurer to invest active and inactive funds to earn the best possible interest rate.

#### **AUTHORIZATION FOR TREASURER TO PAY ALL LIABILITIES OF SCHOOL DISTRICT**

**18-01-11-0006**

Resolved that the Lisbon Exempted Village Board of Education authorized the Treasurer to pay all liabilities of the school district on a timely basis providing the necessary funds are available. All payments will be reported to the Board on a monthly basis.

#### **AUTHORIZATION FOR SUPERINTENDENT AND TREASURER TO ATTEND NECESSARY MEETINGS**

**18-01-11-0007**

Resolved that the Lisbon Exempted Village Board of Education authorized the Superintendent and Treasurer to attend necessary meetings.

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**AUTHORIZATION FOR SUPERINTENDENT TO APPROVE STAFF ATTENDANCE TO PROFESSIONAL MEETING** 18-01-11-0008

Resolved that the Lisbon Exempted Village Board of Education authorized the Superintendent to approve staff attendance at professional meetings within policy guidelines.

**AUTHORIZATION FOR SUPERINTENDENT TO APPROVE FIELD TRIPS** 18-01-11-0009

Resolved that the Lisbon Exempted Village Board of Education authorized the Superintendent to approve field trips under one hundred (100) miles within policy guidelines.

**AUTHORIZATION FOR EXPENDITURES FOR APPRECIATION AND RECOGNITION ACTIVITIES** 18-01-11-0010

Resolved that the Lisbon Exempted Village Board of Education authorized expenditures for Board, administration, and staff appreciation and recognition activities which may include but is not limited to food, incentives, and gifts and deem such payments as a proper public purpose for the 2018 Calendar Year.

**AUTHORIZATION FOR SUPERINTENDENT TO MAKE AND ACCEPT OFFERS FOR POSITIONS** 18-01-11-0011

Resolved that the Lisbon Exempted Village Board of Education authorized the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote or ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. This resolution shall commence January 12, 2018 and remains in effect through the 2019 Reorganizational Meeting.

**AUTHORIZATION FOR SUPERINTENDENT TO ACCEPT RESIGNATIONS** 18-01-11-0012

Resolved that the Lisbon Exempted Village Board of Education authorized the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the superintendent's acceptance. This resolution shall commence January 12, 2018 and remain in effect through the 2019 Reorganizational Meeting.

**AUTHORIZATION TO SECURE ADVANCE OF TAX MONIES** 18-01-11-0013

Resolved that the Lisbon Exempted Village Board of Education is hereby authorized to secure advances of tax monies from the County Auditor when funds are available and payable to the school district.

**APPOINT TREASURER AS DESIGNEE FOR PUBLIC RECORDS TRAINING ON BEHALF OF THE BOARD** 18-01-11-0014

Resolved that the Lisbon Exempted Village Board of Education approved a resolution to appoint Vickie Browning Prowitt, Treasurer, as designee for public records training for each board member and hereby directing her, as such, to attend public record training sessions on behalf of the board as required by law.

On roll call the vote was: Ayes – Mr. Hiscox, Mr. Smith, Mrs. Grimm, Mr. Peruchetti, and Mr. Gallo. Nays – none. The president declared the motion carried.

**ADOPTION OF MINUTES** 18-01-11

The minutes of the Regular Meeting held Thursday, December 14, 2017 were approved following a motion by Mr. Peruchetti and a second by Mr. Hiscox. On roll call the vote was: Ayes – Mr. Peruchetti, Mr. Hiscox, Mrs. Grimm, Mr. Smith, and Mr. Gallo. Nays – none. The president declared the motion carried.

**AGENDA ADDITIONS, DELETIONS, CORRECTIONS** 18-01-11

Additions

Approve Classified Substitutes.

Issue an athletic supplemental contract.

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## RECEPTION OF VISITORS

18-01-11

Kyle Bing, Vickie Browning Prowitt, Kristy Cox, Beth Devine, Keith Edenfield, Rev. Tina Gallaher, Lauren Glenn, Dan Kemats, Emily Long, and Katie White, Morning Journal.

## STAFF SPOTLIGHT

18-01-11

Kristy Cox and Emily Long explained the Orton-Gillingham Language Program which they were trained to implement in their class rooms.

Beth Devine and Lauren Glenn explained the Wilson Language Program that they were trained to implement in their class rooms.

## TREASURER'S REPORT

### FINANCIAL REPORT

18-01-11

Following a motion by Mr. Smith and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education approved the financial report of the treasurer. On roll call the vote was: Ayes – Mr. Smith, Mrs. Grimm, Mr. Hiscox, Mr. Peruchetti and Mr. Gallo. Nays – none. The president declared the motion carried.

### APPROVE PAYMENT OF LISTED BILLS

18-01-11

Following a motion by Mr. Hiscox and a second by Mr. Smith, the Lisbon Exempted Village Board of Education approved payment of the listed bills. On roll call the vote was: Ayes – Mr. Hiscox, Mr. Smith, Mrs. Grimm, Mr. Peruchetti, and Mr. Gallo. Nays – none. The president declared the motion carried.

### TAX BUDGET

18-01-11-0015

Following a motion by Mrs. Grimm and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved the enclosed Tax Budget for the year commencing July 1, 2018 for submission to the Columbiana County Budget Commission. On roll call the vote was: Ayes – Mrs. Grimm, Mr. Peruchetti, Mr. Hiscox, Mr. Smith, and Mr. Gallo. Nays – none. The president declared the motion carried.

### DATE OF NEXT REGULAR MEETING

18-01-11

The date of the next regular meeting will be Thursday, February 8, 2018, 5:00 p.m. in the Board Room located at 317 N. Market St., Lisbon, OH 44432.

## NEW BUSINESS

### FEDERAL GRANTS

18-01-11-0016

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education accepted and appropriated the following federal grant amounts for the 2017-18 School Year:

Title IV-A – Student Support	\$10,000.00
Title I – Schoolwide	\$251,857.58
Title IIA – Teacher Quality	35,870.76
Title VIB – Rural	24,620.75
IDEA - B	213,900.64
Early Childhood	<u>80,000.00</u>
Total Federal Funds	\$616,249.73

On roll call the vote was: Ayes – Mr. Hiscox, Mr. Peruchetti, Mrs. Grimm, Mr. Smith, and Mr. Gallo. Nays – none. The president declared the motion carried.

### 2018 BOARD OF EDUCATION COMMITTEES

18-01-11-0017

Following a motion by Mr. Peruchetti and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education approved the following as Committees of the Board of Education for 2018:

#### FINANCE/GENERAL OPERATIONS:

TK Hiscox, Chair  
Marti Grimm

Joseph Siefke, Res.  
Vickie Browning Prowitt, Res.

#### FACILITIES/SUPPORT SERVICES:

James Smith, Chair  
Eugene Gallo

Joseph Siefke, Res.  
Vickie Browning Prowitt, Res.  
Ed Duko, Res

#### EDUCATIONAL STUDY:

Martina Grimm, Chair  
TK Hiscox

Joseph Siefke, Res.  
Vickie Brownig Prowitt, Res.  
Keith Edenfield, Res.

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Dan Kemats, Res.  
Kyle Bing, Res.  
David Brookes, Res.

#### **LEGISLATIVE/POLICY:**

Eugene Gallo, Chair  
Gary Peruchetti

Joseph Siefke, Res.  
Vickie Browning Prowitt, Res.  
Keith Edenfield, Res.  
Dan Kemats, Res.

#### **ATHLETIC/SUPPLEMENTAL/ACTIVITIES:**

Gary Peruchetti, Chair  
James Smith

Joseph Siefke, Res.  
Vickie Browning Prowitt, Res.  
Keith Edenfield, Res.  
Dan Kemats, Res.

On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Hiscox, Mrs. Grimm, Mr. Smith, and Mr. Gallo. *Nays* – none. The president declared the motion carried.

#### **MINIMUM WAGE INCREASE**

**18-01-11-0018**

Following a motion by Mr. Smith and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education approved \$8.30 per hour as the District minimum wage effective January 1, 2018. On roll call the vote was: *Ayes* – Mr. Smith, Mrs. Grimm, Mr. Hiscox, Mr. Peruchetti, and Mr. Gallo. *Nays* – none. The president declared the motion carried.

#### **SPRING ATHLETIC SUPPLEMENTALS**

**18-01-11-0019**

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education issued Spring Sport Supplemental Contracts to the following personnel at the rate of pay per the negotiated agreement:

Girls Track Assistant – Mary Matthews  
Softball Assistant – Dave Tolson  
Boys Baseball Assistant – Ryan Snyder

On roll call the vote was: *Ayes* – Mr. Hiscox, Mr. Peruchetti, Mrs. Grimm, Mr. Smith, and Mr. Gallo. *Nays* – none. The president declared the motion carried.

#### **SPRING VOLUNTEERS**

**18-01-11-0020**

Following a motion by Mr. Peruchetti and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education approved the following volunteers for the Spring Sport Programs:

Softball – TK Hiscox  
Softball – Katie Crismon  
Baseball – George Summers  
Baseball - Jamie Entrikin  
Baseball – Charles Bell  
High School & Jr. Hi.Track – Joe Morenz

On roll call the vote was: *Ayes* – Mr. Peruchetti Mrs. Grimm, Mr. Gallo, and Mr. Smith. *Abstain* - Mr. Hiscox. *Nays* – none. The president declared the motion carried.

#### **FIFTH GRADE OUTDOOR EDUCATION FIELD TRIP**

**18-01-11-0021**

Following a motion by Mr. Smith and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education approved a Fifth Grade Outdoor Education Field Trip to Camp Kon-O-Kwee Spencer, Fombell, Pennsylvania to be held May 7-9, 2018. On roll call the vote was: *Ayes* – Mr. Smith, Mrs. Grimm, Mr. Hiscox, Mr. Peruchetti, and Mr. Gallo. *Nays* – none. The president declared the motion carried.

#### **CCCTC REPRESENTATIVE**

**18-01-11-0022**

Following a motion by Mr. Smith and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education appointed Board of Education member Gary Peruchetti as the Lisbon representative to the Columbiana County Career and Technical Center for a three (3) year term from January, 2018 through December, 2020. On roll call the vote was: *Ayes* – Mr. Smith, Mr. Hiscox, Mrs. Grimm, Mr. Peruchetti, and Mr. Gallo. *Nays* – none. The president declared the motion carried.

#### **CLASSIFIED RESIGNATION**

**18-01-11-0023**

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education accept the resignation of food service personnel Kristen Strong for personal reasons effective 12-27-17. On roll call the vote was: *Ayes* – Mr. Hiscox, Mr. Peruchetti, Mrs. Grimm, Mr. Smith, and Mr. Gallo. *Nays* – none. The president declared the motion carried.

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#### **CASH COALITION GRANT**

**18-01-11-0024**

Following a motion by Mrs. Grimm and a second by Mr. Smith, the Lisbon Exempted Village Board of Education accepted the grant of \$975.00 from the Salem Community Hospital to Lauri Sauerwein through the CASH Coalition to help with 4<sup>th</sup>/5<sup>th</sup> Grade "Self Esteem and Martial Arts". On roll call the vote was: Ayes – Mrs. Grimm, Mr. Smith, Mr. Hiscox, Mr. Peruchetti, and Mr. Gallo. Nays – none. The president declared the motion carried.

#### **DONATION**

**18-01-11-0025**

Following a motion by Mr. Hiscox and a second by Mr. Smith, the Lisbon Exempted Village Board of Education accepted the donation from Daniel and Pamela Susany in the amount of \$134.00 to help offset negative lunch accounts. On roll call the vote was: Ayes – Mr. Hiscox, Mr. Smith, Mrs. Grimm, Mr. Peruchetti, and Mr. Gallo. Nays – none. The president declared the motion carried.

#### **DONATION**

**18-01-11-0026**

Following a motion by Mrs. Grimm and a second by Mr. Smith, the Lisbon Exempted Village Board of Education accepted a donation from Heather Mason AGACNP-BP, LLC in the amount of \$1,000.00. \$900.00 to help offset negative lunch accounts and \$100.00 for Kindergarten Supplies. On roll call the vote was: Ayes – Mrs. Grimm, Mr. Smith, Mr. Hiscox, Mr. Peruchetti, and Mr. Gallo. Nays – none. The president declared the motion carried.

#### **CLASSIFIED SUBSTITUTES**

**18-01-11-0027**

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved the following as classified substitutes for the 2017-2018 School Year:

Blair Ferry – Cafeteria, Custodian, Secretary, Aide  
Shawn Viets - Custodian

On roll call the vote was: Ayes – Mr. Hiscox, Mr. Peruchetti, Mrs. Grimm, Mr. Smith, and Mr. Gallo. Nays – none. The president declared the motion carried.

#### **ATHLETIC SUPPLEMENTAL CONTRACT**

**18-01-11-0028**

Following a motion by Mr. Smith and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education issue an athletic supplemental contract for the 2017-2018 School Year at the negotiated agreement rate of pay to the following:

Rich Joy – Ass't Boys Track Coach

On roll call the vote was: Ayes – Mr. Smith, Mr. Hiscox, Mrs. Grimm, Mr. Peruchetti, and Mr. Gallo. Nays – none. The president declared the motion carried.

#### **SUPERINTENDENT'S REPORT**

##### Mr. Siefke

- Announced that this is recognition month for the Board of Education Members.
- The Homecoming game will be January 23, 2018
- Update of facilities – 12-25-17 Problems at the buildings
  - 4 Heating/Cooling Units in the high school went down
  - JACE Unit at McKinley went down
  - Pipes burst in the junior high wing of the high school
  - 2 Boilers had to be shut off in order to repair the broken pipes.

All should be completed by 1-22-18

##### Mr. Bing

- Internal posting for the Varsity Football Head Coach ended 1-10-18
- External posting for the Varsity Football Head Coach ended 1-12-18
- It is the mid season for the Boys and Girls Basketball Season
- The Score Board at the Stadium needs to be replaced. Slam Dunk Marketing will replace it at no cost to the district using 8 sponsorships. The score board will be 24' by 8'. There will be a 10 year contract with automatic renewals. The cost will be \$40,000 that includes LED lighting.

##### Mr. Edenfield

- Report Cards went home Tuesday, 1-9-18 for the second nine weeks period.
- The Homecoming Dance for the Basketball Season will be 1-27-18
- The Senior Nights for the Girls Basketball Team will be February 16, 2018 and the Boys Basketball Team will be January 30, 2018.

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Mr. Kemats

- The teachers are working very hard on the Language Arts Program.
- The 3<sup>rd</sup> Nine Weeks started in January.
- 4<sup>th</sup>/5<sup>th</sup> Grades will begin an after school Martial Arts Program through a grant from COAL Coalition
- The District Wide Spelling Bee will be held February 2, 2018.
- January 30, 2018 will be an Art Program.

**ADJOURNED**

**18-01-11**

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education moved to adjourn. On roll call the vote was: Ayes – Mr. Hiscox, Mr. Peruchetti, Mrs. Grimm, Mr. Smith, and Mr. Gallo. Nays – none. The President declared the meeting adjourned at 6:26 p.m.

This is to verify that the foregoing is a true and accurate account of the minutes and proceedings of the Reorganizational and Regular Meeting of the Lisbon Exempted Village Board of Education held on Thursday, January 11, 2018.

PRESIDENT

TREASURER

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Eugene Gallo

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Vickie Browning Prowitt