

RECORD OF PROCEEDINGS

Minutes of Lisbon Exempted Village Board of Education

Regular Meeting

June 14, 2017

The regular meeting of the Lisbon Exempted Village Board of Education was held in the Board Room of the Administration Office, 317 North Market Street, Lisbon, Ohio 44432 at 5:02 p.m. on Wednesday, June 14, 2017.

The meeting was called to order by the President, Eugene Gallo.

The Opening Prayer was given by Father, Steve Wassie, St. George Catholic Church.

The Pledge of Allegiance was led by the president.

The following members were present:

Mr. Eugene Gallo, Mr. TK Hiscox, Mr. Gary Peruchetti, and Mr. James Smith

Absent: Mrs. Martina Grimm

The minutes of the Regular Meeting held Thursday, May 11, 2017 were approved following a motion by Mr. Hiscox and a second by Mr. Peruchetti. On roll call the vote was: Ayes – Mr. Hiscox, Mr. Peruchetti, Mr. Gallo and Mr. Smith. Nays – none. The president declared the motion carried.

AGENDA ADDITIONS, DELETIONS, CORRECTIONS:

None

RECEPTION OF VISITORS

Kyle Bing, Keith Edenfield, Tom Giambroni, Dan Kemats, Bruce Rogers, Ryan Snyder, and Nikki Villella

CORRESPONDENCE

None

TREASURER'S REPORT

APPROVE FINANCIAL REPORT 17-06-14

Following a motion by Mr. Smith and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education approved the financial report of the treasurer. On roll call the vote was: Ayes – Mr. Smith, Mr. Hiscox, Mr. Gallo and Mr. Peruchetti. Nays – none. The president declared the motion carried.

APPROVE PAYMENT OF LISTED BILLS 17-06-14

Following a motion by Mr. Smith and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved payment of the listed bills. On roll call the vote was: Ayes - Mr. Smith, Mr. Peruchetti, Mr. Gallo, and Mr. Hiscox. Nays – none. The president declared the motion carried.

DEGREE ADVANCEMENT 17-06-14-0080

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education authorized the adjustment on the salary schedule due to degree advancement for the following certificated staff members effective with the 2017-2018 School Year pending receipt of the appropriate transcripts:

| | |
|-------------------------|--|
| Candace Papp (Fournier) | Masters + 15 |
| Jim Watt | Bachelors +150 |
| Tiffany Toot | Masters +15 (Retroactive to January 1, 2017) |

On roll call the vote was: Ayes – Mr. Hiscox, Mr. Peruchetti, Mr. Gallo and Mr. Smith. Nays – none. The president declared the motion carried.

RENEWAL OF INSURANCE POLICY 17-06-14-0081

Following a motion by Mr. Smith and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved the renewal of the District Building and Contents, General Liability, Crime Coverage, Inland Marine, Automobile Coverage, and \$5,000,000 Umbrella Coverage effective July 1, 2017 through June 30, 2018 with Liberty Mutual Insurance through Holloway Insurance, Inc. On roll call the vote was: Ayes – Mr. Smith, Mr. Peruchetti, Mr. Gallo and Mr. Hiscox. Nays – none. The president declared the motion carried.

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the fiscal year ending June 30, 2018. On roll call the vote was: Ayes – Mr. Peruchetti, Mr. Smith, Mr. Gallo and Mr. Hiscox. Nays – none. The president declared the motion carried.

ESTABLISHMENT OF DATE OF NEXT REGULAR MEETING..... 17-06-14

The date of the next regular meeting will be Thursday, July 13, 2017, 5:00 p.m. in the Board Room located at 317 N. Market St., Lisbon, OH 44432.

NEW BUSINESS

SECOND AND FINAL READING OF THE NEOLA POLICIES..... 17-06-14-0091

Following a motion by Mr. Smith and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education approved the second and final reading of the following NEOLA Policies:

| | | |
|--------|---------|--|
| Bylaw | 0157 | Appointment to Joint Vocational School District Board |
| Policy | 2430 | District Sponsored Clubs and Activities |
| Policy | 2430.02 | Participation of Community/Stem School Students in Extra-Curricular Activities |
| Policy | 2431 | Interscholastic Athletics |
| Policy | 2461 | Recording of District Meetings Involving Students and/or Parents |
| Policy | 2623 | Student Assessment and Academic Intervention Services |
| Policy | 3120.08 | Employment of Personnel for Co-Curricular/Extra Curricular Activities |
| Policy | 5111 | Eligibility of Resident/Nonresident Students |
| Policy | 5200 | Attendance |
| Policy | 5460 | Graduation Requirements |
| Policy | 5610 | Removal, Suspension, Expulsion, and Permanent Exclusion of Students |
| Policy | 5630.01 | Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion |
| Policy | 6320 | Purchases |
| Policy | 6325 | Procurement – Federal Grants/Funds |
| Policy | 6423 | Use of Credit Cards |
| Policy | 6680 | Recognition |
| Policy | 6700 | Fair Labor Standards Act (FLSA) |
| Policy | 8210 | School Calendar |
| Policy | 8300 | Continuity of Organizational Operations Plan |
| Policy | 8305 | Information Security |
| Policy | 8310 | Public Records |
| Policy | 8320 | Personnel Files |
| Policy | 8330 | Student Records |
| Policy | 8452 | Automated External Defibrillators (AED) |
| Policy | 8500 | Food Services |
| Policy | 8510 | Wellness |
| Policy | 9270 | Equivalent Education Outside the Schools & Participation in Extra-Curricular for Students Not Enrolled in the District |

On roll call the vote was: Ayes – Mr. Smith, Mr. Hiscox, Mr. Gallo, and Mr. Peruchetti. Nays – none. The president declared the motion carried.

SECOND AND FINAL READING OF THE HANDBOOKS..... 17-06-14-0092

Following a motion by Mr. Peruchetti and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education approved the second and final reading of the McKinley Elementary and David Anderson Jr/Sr High School Student Handbooks for the 2017-18 School Year. On roll call the vote was: Ayes – Mr. Peruchetti, Mr. Hiscox, Mr. Gallo and Mr. Smith. Nays – none. The president declared the motion carried.

SUMMER SCHOOL INSTRUCTORS AND PAY 17-06-14-0093

Following a motion by Mr. Hiscox and a second by Mr. Smith, the Lisbon Exempted Village Board of Education approved the following instructors and rate of pay for the David Anderson Summer School Programs:

- Mrs. Mary Matthews – Social Studies @ \$300.00
- Mrs. Ashley Wallace - Mathematics @ \$300.00
- Mrs. Teresa Crawford – Reading/Writing @ \$300.00
- Mrs. Nikol Mundy – Science @ \$300.00

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On roll call the vote was: *Ayes* – Mr. Hiscox, Mr. Smith, Mr. Gallo, and Mr. Peruchetti. *Nays* – none. The president declared the motion carried.

PART TIME SEASONAL IT EMPLOYEES 17-06-14-0094

Following a motion by Mr. Peruchetti and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education established the position of part time seasonal IT worker at a rate of pay at \$8.50 per hour not to exceed 25 hours per week and approve Branson Brownfield to work this summer; effective June 1, 2017. On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Hiscox, Mr. Gallo, and Mr. Smith. *Nays* – none. The president declared the motion carried.

DISTRICT HARASSMENT, INTIMIDATION & BULLYING REPORTS 17-06-14-0095

Following a motion by Mr. Peruchetti and a second by Mr. Smith, the Lisbon Exempted Village Board of Education accepted the 2016-2017 District Harassment, Intimidation and Bullying Incident Reports per ORC 3313.666 (B) (10). On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Smith, Mr. Gallo, and Mr. Hiscox. *Nays* – none. The president declared the motion carried.

CAFETERIA PRICES FOR 2017-2018 17-06-14-0096

Following a motion by Mr. Peruchetti and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education established the following cafeteria prices for the 2017-2018 School Year:

| <u>Breakfast</u> | |
|--------------------------|--------|
| ➤ Regular (All Grades) | \$.95 |
| ➤ Reduced | \$.30 |
| ➤ Adult | \$1.60 |
| <u>Lunch</u> | |
| ➤ McKinley | \$2.40 |
| ➤ David Anderson | \$2.60 |
| ➤ Reduced (All Grades) | \$.40 |
| ➤ Adult (Both Buildings) | \$3.00 |
| <u>Milk</u> | |
| ➤ Both Buildings | \$.50 |

On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Hiscox, Mr. Gallo, and Mr. Smith. *Nays* – none. The president declared the motion carried.

ONLINE INSTRUCTORS STIPEND 17-06-14-0097

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education established \$75.00 per student per course as the stipend for online instructors for the second semester 2016-2017 School Year and approved the following staff members:

| | |
|-------------------|--------------------|
| Lisa Baker (9) | Michael Miller (3) |
| Jon Burnell (5) | Jim Watt (2) |
| Dave Crismon (12) | |

On roll call the vote was: *Ayes* – Mr. Hiscox, Mr. Peruchetti, and Mr. Gallo. *Abstain*: Mr. Smith. *Nays* – none. The president declared the motion carried.

DRUG TESTING POLICY 17-06-14-0098

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved the enclosed Drug Testing Policy for student athletes and students participating in extracurricular activities in Grades 9-12 for the 2017-2018 School Year and continued the agreement with Great Lakes Biomedical at \$14 cost per test. On roll call the vote was: *Ayes* – Mr. Hiscox, Mr. Peruchetti, Mr. Gallo, and Mr. Smith. *Nays* – none. The president declared the motion carried.

2017-2018 ONLINE PROGRAM 17-06-14-0099

Following a motion by Mr. Peruchetti and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education approved the District Online Program effective of the 2017-2018 School Year. On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Hiscox, Mr. Gallo, and Mr. Smith. *Nays* – none. The president declared the motion carried.

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EXTENDED TIME17-06-14-0100

Following a motion by Mr. Peruchetti and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education authorized the following days of extended time at the per diem rate established through the Master Agreement for the 2017-18 School Year:

- Mrs. Amanda Cleghorn, Guidance – 15 days
- Mrs. Kella Haren, Nurse – 5 days
- Mrs. Melissa Kemats, Guidance – 8 days
- Colleen vanLeeuwen, Media Specialist – 5 days

On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Hiscox, Mr. Gallo and Mr. Smith. *Nays* – none. The president declared the motion carried.

ONE YEAR LIMITED CERTIFIED CONTRACT17-06-14-0101

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved the following One Year Limited Certified Contract for the 2017-2018 School Year:

- Ryan Snyder
- Grades 4-9 English/Reading/Math
- Degree: Bachelor + 150
- Step: 0

On roll call the vote was: *Ayes* – Mr. Hiscox, Mr. Peruchetti, Mr. Gallo, and Mr. Smith. *Nays* – none. The president declared the motion carried.

ACADEMIC SUPPLEMENTAL CONTRACTS17-06-14-0102

Following a motion by Mr. Smith and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved the following staff for academic supplemental positions for the 2017-2018 School Year at the identified percentage of the base amount of \$31,671:

| | | |
|---|-------|--------------------|
| Marching Band Director | 13.5% | Scott Miller |
| Pep Band Director | 4% | Scott Miller |
| Chorus Jr/Sr High School | 5% | Scott Miller |
| Musical/Music Director | 4% | Scott Miller |
| Freshman Class Advisor | 4% | Ryan Snyder |
| Sophomore Class Advisor | 4% | Kristy Cox |
| Senior Class Advisor | 4% | Jim Watt |
| Art Club Advisor | 4% | Elana Brownfield |
| Spanish Club Advisor | 4% | Meredith Deichler |
| Pep Club Advisor | 4% | Mary Mathews |
| Health Careers Advisor | 4% | Kella Haren |
| English Festival Co-Advisor | 2% | Teresa Crawford |
| English Festival Co-Advisor | 2% | Michael Miller |
| HS Science Club Advisor | 4% | Jodi McCullough |
| Jr. Hi. Science Club Advisor | 4% | Beth Hiscox |
| McKinley Science Club Advisor | 4% | Becky McCullough |
| HS Student Council Advisor | 4% | Carrie Smith |
| Jr. Hi. Student Council | 4% | Carrie Smith |
| McKinley Student Council Advisor | 4% | Missy Kemats |
| Power of the Pen Advisor | 4% | Teresa Crawford |
| Student's Voice Advisor | 4% | Amy Cappuzzello |
| Olympian Advisor | 4.5% | Amy Cappuzzello |
| Jr. Hi. Honors/Builders Club | 4% | Ashley Wallace |
| HS Academic Challenge Advisor | 4% | Ron Witman |
| Jr. Hi. Academic Challenge Advisor | 4% | Janet Lane |
| Math Counts Advisor | 4% | Ashley Wallace |
| Web Page Advisor | 4% | Ashley Wallace |
| Jr./Sr. High Just Say No Advisor | 4% | Beth Hiscox |
| Public Relations/Media Consultant | 4% | Colleen vanLeeuwen |
| McKinley Reading Club Advisor | 4% | Karly MacAleese |
| Art Show & Family Nights Arts & Crafts Dir. | 4% | Heidi Swift |
| McKinley Music Programs | 4% | Debbie Fonner |
| McKinley Math Counts Advisor | 4% | Lindsey Roush |
| McKinley Detention Monitors | 4% | Karly MacAleese |

On roll call the vote was: *Ayes* – Mr. Smith, Mr. Peruchetti, and Mr. Gallo. *Abstain* - Mr. Hiscox *Nays* – none. The president declared the motion carried.

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ACADEMIC SUPPLEMENTAL CONTRACT17-06-14-0103

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved the following staff for academic supplemental positions for the 2017-2018 School Year at the identified percentage of the base amount of \$31,671:

National Honor Society Advisor 4% Lisa Baker

On roll call the vote was: *Ayes* – Mr. Hiscox, Mr. Peruchetti, and Mr. Gallo. *Abstain* - Mr. Smith *Nays* – none. The president declared the motion carried.

ATHLETIC SUPPLEMENTAL CONTRACTS.....17-06-14-0104

Following a motion by Mr. Peruchetti and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education issued athletic supplemental contracts for the 2017-2018 School Year to the following at the negotiated agreement rate of pay:

Varsity Boys Basketball Head Coach – Chris Huckshold

Varsity Girls Basketball Head Coach – Jamie Entrikin

On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Hiscox, Mr. Gallo, and Mr. Smith. *Nays* – none. The president declared the motion carried.

SUPPORT FOR THE HEATING AND COOLING SYSTEMS.....17-06-14-0105

Following a motion by Mr. Peruchetti and a second by Mr. Smith, the Lisbon Exempted Village Board of Education entered into a contract with Gardiner of Solon, Ohio for an Intelligent Service Agreement for \$14,208.00 per year effective July 1, 2017 through June 30, 2018 for operational support of the Heating and Cooling Systems for David Anderson Jr/Sr High School and McKinley Elementary School. On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Smith, Mr. Gallo, and Mr. Hiscox. *Nays* – none. The president declared the motion carried.

OHIO HIGH SCHOOL ATHLETIC ASSOCIATION MEMBERSHIP17-06-14-0106

Following a motion by Mr. Smith and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education authorized membership in the Ohio High School Athletic Association and that the Constitution, Bylaws, Sports Regulations, Interpretations and Decisions of the OHSAA shall be approved and adopted by this Board of Education for its own minimum student eligibility for the 2017-18 School Year. On roll call the vote was: *Ayes* – Mr. Smith, Mr. Hiscox, Mr. Gallo, and Mr. Peruchetti. *Nays* – none. The president declared the motion carried.

NAVIGATE PREPARED PROGRAM.....17-06-14-0107

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education renewed the contract with Lauren Innovations for the NavigaTe Prepared Program for a term of one year at a cost of \$1,000. On roll call the vote was: *Ayes* – Mr. Hiscox, Mr. Peruchetti, Mr. Gallo, and Mr. Smith. *Nays* – none. The president declared the motion carried.

eSCHOOLVIEW ONEVIEW17-06-14-0108

Following a motion by Mr. Peruchetti and a second by Mr. Smith, the Lisbon Exempted Village Board of Education entered into a contract with eSchoolView OneView for maintenance, hosting, and support for the online registration and forms July 1, 2017 through June 30, 2018 at a cost of \$2,808.00. On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Smith, Mr. Gallo, and Mr. Hiscox. *Nays* – none. The president declared the motion carried.

MEMBER SERVICES WITH OME-RESA17-06-14-0109

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education entered into an agreement with OME-RESA for member services for the fiscal year 2018. On roll call the vote was: *Ayes* – Mr. Hiscox, Mr. Peruchetti, Mr. Gallo, and Mr. Smith. *Nays* – none. The president declared the motion carried.

SC STRATEGIC SOLUTIONS.....17-06-14-0110

Following a motion by Mr. Peruchetti and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education entered into a contract with SC Strategic Solutions for comprehensive scanning services, software, and support for the Fiscal Department for a period of 3 years commencing July 1, 2017 at a cost of \$7,858.75 according to the attached terms. On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Hiscox, Mr. Gallo, and Mr. Smith. *Nays* – none. The president declared the motion carried.

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RECOGNIZING A DONATION.....17-06-14-0111

Following a motion by Mr. Peruchetti and a second by Mr. Smith, the Lisbon Exempted Village Board of Education recognized the following donations for the specific items:

Mrs. Beth Gallo for a donation of 318 Books valued at \$1,671.33 to be added to the McKinley School Library

The following organizations made donations to help the students attending Camp Kon-O-Kwee Spencer this May:

Salem Amvets

Lisbon Ruritans

New Lisbon Presbyterian Church

Lisbon Education Association

Erin & Tony Grayson on behalf of Ms. Mercer donated \$250 towards student lunch accounts

Greenford Christian Church - \$2,000 toward McKinley PTO Carnival, the use of their grill, and helped to construct the McKinley Greenhouse

Chipotle Restaurant, Canfield, OH – donated 70 tacos to the 3rd Grade for their Taco Truck Project

Robinson Tree Farm – donated a tree and planted two trees at War Memorial Stadium for McKinley's Relay For Life

On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Smith, Mr. Gallo, and Mr. Hiscox. *Nays* – none. The president declared the motion carried.

DISABILITY LEAVE OF ABSENCE17-06-14-0112

Following a motion by Mr. Hiscox and a second by Mr. Smith, the Lisbon Exempted Village Board of Education approved the Disability Leave of Absence for Jessica Garrod effective on June 1, 2017. On roll call the vote was: *Ayes* – Mr. Hiscox, Mr. Smith, Mr. Gallo and Mr. Peruchetti. *Nays* – none. The president declared the motion carried.

SUPERINTENDENT'S REPORT

Mr. Kemats

- The Relay for Life held May 23, 2017 raised approximately \$6,000 through various activities for the relay through the month of April and May.
- Wilson Language Training was held at McKinley June 7 – 9, 2017
- Minecraft Camp was held at McKinley School June 8 & 9, 2017

Mr. Edenfield

- Report Cards went out June 2.
- Summer Intervention is being Held June 5 – 16, 2017
- Master Schedule was completed and sent to the staff.
- Mental Health Services Board held workshops June 8 & 9, 2017
- Betty Lee Dance Recital was held June 13-16, 2017

Mr. Bing – Athletics

- Last Year for the ITCL next year we will be a member of OECA.
- Seth Stokes broke his record for the high jump at the Regionals with a jump of 6' 9" breaking his record as well as the Regional High Jump Record
- At the State Track Meet Seth Stokes received a second place with a jump of 6' 8"
- Seth all so received the Vindicator Track & Field Athlete of the Year.
- New Record Boards will be put in the school to display the records of various sports.
- The Penn Ohio Game will be June 29, 2017
- The All Star Game will be July 15, 2017

Mr. Siefke

- Every June since 2009, the Board has eliminated the \$25.00 Student Fee for the Grades of K – 8. This will be discussed at the next meeting.

ADJOURNMENT 17-06-14

Following a motion by Mr. Peruchetti and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education moved to adjourn. On roll call the vote was: *Ayes* – Mr.

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Peruchetti, Mr. Hiscox, Mr. Gallo, and Mr. Smith. Nays – none. The President declared the meeting adjourned at 6:02 p.m.

This is to verify that the foregoing is a true and accurate account of the minutes and proceedings of the Regular Meeting of the Lisbon Exempted Village Board of Education held on Wednesday, June 14, 2017.

PRESIDENT

TREASURER

Eugene Gallo

Vickie Browning Prowitt