

# RECORD OF PROCEEDINGS

## Minutes of Lisbon Exempted Village Board of Education

### Regular Meeting

July 21, 2016

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The regular meeting of the Lisbon Exempted Village Board of Education was held in the Board Room of the Administration Office, 317 North Market Street, Lisbon, Ohio 44432 at 5:01 p.m. on Thursday, July 21, 2016.

The meeting was called to order by the President, Eugene Gallo.

The Opening Prayer was given by Rev. Gregory Pennington from the Lisbon Assembly of God.

The Pledge of Allegiance was led by the president.

The following members were present:

Mr. Eugene Gallo, Mrs. Martina Grimm, Mr. TK Hiscox, and Mr. Gary Peruchetti

Absent: Mr. James Smith.

The minutes of the Regular Meeting held Thursday, June 9, 2016 was approved following a motion by Mr. Hiscox and a second by Mr. Peruchetti. On roll call the vote was: *Ayes* – Mr. Hiscox, Mr. Peruchetti, Mr. Gallo, and Mrs. Grimm. *Nays* – none. The president declared the motion carried.

#### **AGENDA ADDITIONS, DELETIONS, CORRECTIONS:**

None

#### **RECEPTION OF VISITORS**

Kyle Bing, Tamra Bing, Vickie Browning-Prowitt, Tom Giamboni, Doug Ketchum, Tanya Ketchum, Michael Miller, Mike Miller, Phyllis Miller, Scott Miller, Rev. Gregory Pennington, Megan Tirubussi, and Terry Woyan

#### **CORRESPONDENCE**

None

#### **TREASURER'S REPORT**

##### **APPROVE FINANCIAL REPORT**

**16-07-21**

Following a motion by Mr. Peruchetti and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education approved the Treasurer's Financial Report. On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Hiscox, Mr. Gallo, and Mrs. Grimm. *Nays* – none. The president declared the motion carried.

##### **APPROVE PAYMENT OF LISTED BILLS**

**16-07-21**

Following a motion by Mrs. Grimm and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education approved payment of the listed bills. On roll call the vote was: *Ayes* - Mrs. Grimm, Mr. Hiscox, Mr. Gallo, and Mr. Peruchetti. *Nays* – none. The president declared the motion carried.

##### **PAYMENT OF ATHLETIC EVENT OFFICIALS**

**16-07-21-0119**

Following a motion by Mr. Peruchetti and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education approved payment of all athletic event officials through the Arbiter Pay payment system effective August 1, 2016. On roll call the vote was: *Ayes* - Mr. Peruchetti, Mrs. Grimm, Mr. Gallo, and Mr. Hiscox. *Nays* – none. The president declared the motion carried.

##### **REQUEST TO STATE TAX COMMISSIONER**

**16-07-21-0120**

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved a resolution declaring it necessary to raise annually an additional amount for school district purposes and requested the State Tax Commissioner to estimate the respective rates at which it would be necessary to levy (i) an ad valorem property tax and (ii) a school district income tax on the earned income of individuals residing in the school district, to produce that amount. On roll call the vote was: *Ayes* – Mr. Hiscox, Mr. Peruchetti, Mr. Gallo, and Mrs. Grimm. *Nays* – none. The president declared the motion carried.

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#### **THEN AND NOW CERTIFICATE**

**16-07-21-0121**

Following a motion by Mr. Peruchetti and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education authorized a Then and Now Certificate for the following purchase order and approved the payment of the associated invoice:

Purchase Order #45416

Vendor: Columbiana County Educational Service Center

Purchase Order Amount: \$84,500.00 (12/24/2015)

Invoice # MISC 91816 (10/16/2015)

Invoice Amount: \$4,000.00

On roll call the vote was: Ayes - Mr. Peruchetti, Mr. Hiscox, Mr. Gallo, and Mrs. Grimm. Nays – none. The president declared the motion carried.

#### **STUDENT ACTIVITY BUDGETS**

**16-07-21-0122**

Following a motion by Mrs. Grimm and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved the enclosed Student Activity Budgets for the 2016-2017 School Year. On roll call the vote was: Ayes – Mrs. Grimm, Mr. Peruchetti, Mr. Gallo, and Mr. Hiscox. Nays – none. The president declared the motion carried.

#### **ESTABLISHMENT OF DATE OF NEXT REGULAR MEETING**

**16-07-21**

The date of the next regular meeting will be Tuesday, August 9, 2016, 5:00 p.m. in the Board Room located at 317 N. Market St., Lisbon, OH 44432.

#### **NEW BUSINESS**

##### **COPIER LEASE AGREEMENT**

**16-07-21-0123**

Following a motion by Mr. Hiscox and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education entered into a Lease Agreement with Ricoh USA, Inc. for copiers for the three buildings for a term of five years effective August 1, 2016 through July 31, 2021. On roll call the vote was: Ayes – Mr. Hiscox, Mrs. Grimm, Mr. Gallo, and Mr. Peruchetti. Nays – none. The president declared the motion carried.

##### **NAVIGATE PREPARED PROGRAM**

**16-07-21-0124**

Following a motion by Mr. Peruchetti and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education renewed the contract with Lauren Innovations for the NaviGate Prepared Program for a term of one year at a cost of \$1,000. On roll call the vote was: Ayes – Mr. Peruchetti, Mrs. Grimm, Mr. Gallo, and Mr. Hiscox. Nays – none. The president declared the motion carried.

##### **FIRST READING OF A NEOLA POLICY**

**16-07-21-0125**

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved the first reading of the following NEOLA Policy:

3223 Standard – Based School Counselor Evaluation

On roll call the vote was: Ayes – Mr. Hiscox, Mr. Peruchetti, Mr. Gallo, and Mrs. Grimm. Nays – none. The president declared the motion carried.

##### **AMENDED ONLINE INSTRUCTION**

**16-07-21-0126**

Following a motion by Mr. Peruchetti and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education amended the following staff member for the online instruction for the second semester 2015-2016 School Year:

Lisa Baker (29) to Lisa Baker (30)

On roll call the vote was: Ayes – Mr. Peruchetti, Mr. Hiscox, Mr. Gallo, and Mrs. Grimm. Nays – none. The president declared the motion carried.

##### **DISTRICT PREK-12 NOTIFICATION SERVICE**

**16-07-21-0127**

Following a motion by Mrs. Grimm and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved a contract with TRZ Communications Services, Inc. for the District PreK-12 Notification Service for a term of two (2) years at a cost of \$1.35 per student per year. On roll call the vote was: Ayes – Mrs. Grimm, Mr. Peruchetti, Mr. Gallo, and Mr. Hiscox. Nays – none. The president declared the motion carried.

##### **2016-2017 FACILITY USE FEE SCHEDULE**

**16-07-21-0128**

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved the following facility use fee schedule for the 2016-17 School Year:

- Event Rental Fee - \$150.00 per usage

(Multiple day requests may be adjusted upon Superintendent's approval.)

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- Gymnasium practice rental fee - \$25.00 per use  
(Cost calculated at 2 hours per use)
- Personnel Costs
  - Custodial - \$15.00 per hour
  - Food Service - \$15.00 per hour  
(Minimum charge – one Hour)

On roll call the vote was: *Ayes* – Mr. Hiscox, Mr. Peruchetti, Mr. Gallo, and Mrs. Grimm.  
*Nays* – none. The president declared the motion carried.

#### **ADMINISTRATIVE RESIGNATION**

**16-07-21-0129**

Following a motion by Mr. Peruchetti and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education accepted the following administrative resignation:

Jacob Walgate – Assistant Principal/Athletic Director

On roll call the vote was: *Ayes* – Mr. Peruchetti, Mrs. Grimm, Mr. Gallo, and Mr. Hiscox.  
*Nays* – none. The president declared the motion carried.

#### **CERTIFIED RESIGNATION**

**16-07-21-0130**

Following a motion by Mr. Peruchetti and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education accepted the following certified resignation:

Kyle Bing – High School English Instructor

On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Hiscox, Mr. Gallo, and Mrs. Grimm.  
*Nays* – none. The president declared the motion carried.

#### **CLASSIFIED RESIGNATION**

**16-07-21-0131**

Following a motion by Mr. Peruchetti and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education accepted the resignation of the following classified employee for personal reasons:

April Stoll – effective July 15, 2016

On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Hiscox, Mr. Gallo, and Mrs. Grimm.  
*Nays* – none. The president declared the motion carried.

#### **RESIGNATION OF SUPPLEMENTAL CONTRACTS**

**16-07-21-0132**

Following a motion by Mrs. Grimm and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education accepted the resignation of Kyle Bing as the English Festival Co-Advisor Academic Supplemental and Football Assistant Athletic Supplemental. On roll call the vote was: *Ayes* – Mrs. Grimm, Mr. Peruchetti, Mr. Gallo, and Mr. Hiscox. *Nays* – none. The president declared the motion carried.

#### **ACADEMIC SUPPLEMENTAL CONTRACTS**

**16-07-21-0133**

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved the following staff for academic supplemental positions for the 2016-2017 School Year at the identified percentage of the base amount of \$31,357:

Public Relations/Media Consultant 4% Colleen vanLeeuwen

English Festival Co-Advisor 2% Michael Miller

On roll call the vote was: *Ayes* – Mr. Hiscox, Mr. Peruchetti, Mr. Gallo, and Mrs. Grimm.  
*Nays* – none. The president declared the motion carried.

#### **ATHLETIC SUPPLEMENTAL CONTRACTS**

**16-07-21-0134**

Following a motion by Mr. Peruchetti and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education issued athletic supplemental contracts for the 2016-2017 School Year at the negotiated agreement rate of pay:

Assistant Athletic Director – Ron Witman

JV Volleyball Coach – Kayla Hiscox

7<sup>th</sup> Grade Volleyball Coach – Dana Blackburn

On roll call the vote was: *Ayes* – Mr. Peruchetti, Mrs. Grimm, and Mr. Gallo. *Abstain*: - Mr. Hiscox. *Nays* – none. The president declared the motion carried

#### **THREE YEAR ADMINISTRATIVE CONTRACT**

**16-07-21-0135**

Following a motion by Mr. Peruchetti and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education issued a three year administrative contract effective August 1, 2016 through July 31, 2019 at a salary of \$66,000.00 for the first year of the contract according to the terms enclosed in the contract to the following personnel:

Kyle J. Bing – Assistant Principal/Athletic Director

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On roll call the vote was: *Ayes* – Mr. Peruchetti, Mrs. Grimm, Mr. Gallo, and Mr. Hiscox. *Nays* – none. The president declared the motion carried.

#### **TWO YEAR SERVICE CONTRACT**

**16-07-21-0136**

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education issued a two year service contract to David P. Brookes as the Special Education Coordinator effective August 1, 2016 through July 31, 2018 at a salary of \$32,052.00. On roll call the vote was: *Ayes* – Mr. Hiscox, Mr. Peruchetti, Mr. Gallo, and Mrs. Grimm. *Nays* – none. The president declared the motion carried.

#### **ELEMENTARY PRINCIPAL CONTRACT**

**16-07-21-0137**

Following a motion by Mr. Peruchetti and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education issued a three year contract to Daniel D. Kemats as the Elementary Principal effective August 1, 2016 through July 31, 2019 at the salary of \$78,361 for the first year of the contract. On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Hiscox, Mr. Gallo, and Mrs. Grimm. *Nays* – none. The president declared the motion carried.

#### **FISCAL ASSISTANT CONTRACT**

**16-07-21-0138**

Following a motion by Mrs. Grimm and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education issued a three year contract to Terry S. Woyan as the Fiscal Assistant effective August 1, 2016 through July 31, 2019 at a salary of \$30,515 for the first year of the contract. On roll call the vote was: *Ayes* – Mrs. Grimm, Mr. Peruchetti, Mr. Gallo, and Mr. Hiscox. *Nays* – none. The president declared the motion carried.

#### **ONE YEAR CERTIFIED CONTRACT**

**16-07-21-0139**

Following a motion by Mr. Hiscox and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education issued a one year certified contract effective July 1, 2016 through June 30, 2017 to the following personnel:

Michael J. Miller

Language Arts Instructor Grades 7-12

Degree – Bachelor

Step 0

On roll call the vote was: *Ayes* – Mr. Hiscox, Mrs. Grimm, Mr. Gallo, and Mr. Peruchetti. *Nays* – none. The president declared the motion carried.

#### **SUPERINTENDENT'S REPORT**

Mr. Siefke

- Reported that he gave the building administrators the month of July off.
- Reviewed the E-School View
- Talked of Data Map Program that tracks students' progress on Standardized Testing.

#### **EXECUTIVE SESSION**

**16-07-21**

Following a motion by Mr. Peruchetti and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education moved into Executive Session to consider the dismissal of a public employee at 5:35 p.m. On roll call the vote was: *Ayes* – Mr. Peruchetti, Mrs. Grimm, Mr. Gallo, and Mr. Hiscox. *Nays* – none. The president declared the motion carried.

Following a motion by Mrs. Grimm and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education reconvened from Executive Session at 6:29 p.m. with no action taken. On roll call the vote was: *Ayes* – Mrs. Grimm, Mr. Hiscox, Mr. Gallo, and Mr. Peruchetti. *Nays* – none. The president declared the motion carried.

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## **ADJOURNMENT**

**16-07-21**

Following a motion by Mr. Hiscox and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education moved to adjourn. On roll call the vote was: *Ayes* – Mr. Hiscox, Mrs. Grimm, Mr. Gallo, and Mr. Peruchetti. *Nays* – none. The President declared the meeting adjourned at 6:30 p.m.

This is to verify that the foregoing is a true and accurate account of the minutes and proceedings of the Regular Meeting of the Lisbon Exempted Village Board of Education held on Thursday, July 21, 2016.

PRESIDENT

TREASURER

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Eugene Gallo

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Vickie Browning Prowitt