

RECORD OF PROCEEDINGS

Minutes of Lisbon Exempted Village Board of Education

Regular Meeting

April 21, 2016

The regular meeting of the Lisbon Exempted Village Board of Education was held in the Board Room of the Administration Office, 317 North Market Street, Lisbon, Ohio 44432 at 5:00 p.m. on Thursday, April 21, 2016.

The meeting was called to order by the President, Eugene Gallo.

The Pledge of Allegiance was led by the president.

The following members were present:

Mr. Eugene Gallo, Mrs. Martina Grimm, Mr. TK Hiscox,
Mr. Gary Peruchetti, and Mr. James Smith.

The minutes of the Regular Meeting held Thursday, March 10, 2016 were approved following a motion by Mr. Hiscox and a second by Mrs. Grimm. On roll call the vote was: Ayes – Mr. Hiscox, Mrs. Grimm, Mr. Gallo, Mr. Peruchetti, and Mr. Smith. Nays – none. The president declared the motion carried.

AGENDA ADDITIONS, DELETIONS, CORRECTIONS:

DELETIONS

DELETIONS

ITEM X - G Issue one year classified contracts.

ADDITIONS

ITEM VIII - D Entered into a contract with the Auditor of State Local Government Services Division to provide services to prepare the District's General Purpose Financial Statements for fiscal years ending June 30, 2016, ending June 30, 2017, and ending June 30, 2018.

ITEM X - D Approve classified substitutes.

ITEM X - M Accept a donation.

ITEM X - Q Issue continuing classified contracts.

ITEM X - R Accept an administrative resignation.

RECEPTION OF VISITORS/CORRESPONDENCE

Lisa Banner, Kari Beil, Vickie Browning-Prowitt, Kelly Dangler, Keith Edenfield, Jamie Entrikin, Tom Giambroni, Molly Kraft, Dan Kemats, Angie Mead, Julie Mercer, Bruce Rogers, Alex Schreffler, Christine Schreffler, Trevor Siefke, Linda Swearinger, Jacob Walgate, Tate Wallen, and Terry Woyan.

BOARD OF EDUCATION REPORT

16-04-21

Mr. Kemats introduced Mrs. Beth Gallo, Teacher of the EXCEL Class from McKinley Elementary School who explained the Reading Mailbox Book Drop and how it works. Each of the following students explained a little more of the project.

Students Spotlighthed	Trevor Siefke
	Tate Wallen
	Alex Schreffler
	Isabella Cornwell
	Luke Kraft
	Gage Owens

ACHIEVEMENT UPDATE

16-04-21

Mr. Siefke introduced Lisa Banner from the Nutrition Group who explained the QSP Program (the new cafeteria software program) that will be introduced the coming year in the schools. The program will allow the parents to view their child's accounts and will send emails when an account is low or overdrawn. She also gave a yearly progress report of some of the ways they are trying to persuade the students to try new foods.

TREASURER'S REPORT

FINANCIAL REPORT

16-04-21

Following a motion by Mr. Peruchetti and a second by Mr. Smith, the Lisbon Exempted Village Board of Education approved the financial report of the treasurer. On roll call the vote was: Ayes – Mr. Peruchetti, Mr. Smith, Mr. Gallo, Mrs. Grimm, and Mr. Hiscox. Nays – none. The president declared the motion carried.

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PAYMENT OF LISTED BILLS

16-04-21

Following a motion by Mr. Smith and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education approved payment of the listed bills. On roll call the vote was: Ayes - Mr. Smith, Mrs. Grimm, Mr. Gallo, Mr. Hiscox, and Mr. Peruchetti. Nays – none. The president declared the motion carried.

WORKERS' COMPENSATION PROGRAM

16-04-21-0051

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved and authorized the Treasurer to enter into an agreement to enroll in the Better Business Bureau of Central Ohio, Inc. Workers' Compensation Group Rating Program managed by Sheakley Uniservice, Inc. for the period of 1-1-2017 – 12-31-17.

Annual Service Fee: \$650.00

On roll call the vote was: Ayes - Mr. Hiscox, Mr. Peruchetti, Mr. Gallo, Mrs. Grimm, and Mr. Smith. Nays – none. The president declared the motion carried.

AUDITOR OF THE STATE SERVICES

16-04-21-0052

Following a motion by Mrs. Grimm and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education entered into a contract with the Auditor of State Local Government Services Division to provide services to prepare the District's General Purpose Financial Statements for fiscal years ending June 30, 2016, ending June 30, 2017, and ending June 30, 2018. On roll call the vote was: Ayes - Mrs. Grimm, Mr. Peruchetti, Mr. Gallo, Mr. Hiscox, and Mr. Smith. Nays – none. The president declared the motion carried.

ESTABLISHMENT OF DATE OF NEXT REGULAR MEETING

16-04-21

The date of the next regular meeting will be Thursday, May 12, 2016, 5:00 p.m. in the Board Room located at 317 N. Market St., Lisbon, OH 44432.

NEW BUSINESS

SECOND AND FINAL READING OF THE NEOLA POLICIES

16-04-21-0053

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved the second and final reading of the following NEOLA Policies:

- 1130 Conflict of Interest
- 2460.03 Independent Educational Evaluations
- 3113 Conflict of Interest
- 4113 Conflict of Interest
- 4162 Drug & Alcohol Testing of CDL License Holders
- 5112 Entrance Requirements
- 5200 Attendance
- 5223 Released Time for Religious Instruction
- 5320 Immunization
- 5330.03 Procurement and Use of Asthma Inhalers in Emergency Situations
- 6110 Grant Funds
- 6111 Internal Controls
- 6112 Cash Management of Grants
- 6114 Cost Principles – Spending Federal Funds
- 6116 Time and Effort Reporting
- 6325 Procurement – Federal Grants/Funds
- 6550 Travel Payment & Reimbursement
- 7300 Disposition of Real Property/Personal Property
- 7310 Disposition of Surplus Property
- 7450 Property Inventory
- 8500 Food Services
- 9270 Equivalent Education Outside the Schools (Home Schooling)

On roll call the vote was: Ayes – Mr. Hiscox, Mr. Peruchetti, Mr. Gallo, Mrs. Grimm, and Mr. Smith. Nays – none. The president declared the motion carried.

CLASSIFIED RESIGNATIONS

16-04-21-0054

Following a motion by Mr. Peruchetti and a second by Mr. Smith, the Lisbon Exempted Village Board of Education accepted the following classified resignations:

- Brenda Melott, Bus Driver effective April 2, 2016
- Kristan L. Strong, Cafeteria Worker effective March 11, 2016

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On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Smith, Mr. Gallo, Mrs. Grimm, and Mr. Hiscox. *Nays* – none. The president declared the motion carried.

CERTIFIED RESIGNATION

16-04-21-0055

Following a motion by Mrs. Grimm and a second by Mr. Smith, the Lisbon Exempted Village Board of Education accepted the resignation of Cara Nyardy for personal reasons effective May 31, 2016 as per agreement. On roll call the vote was: *Ayes* – Mrs. Grimm, Mr. Smith, Mr. Gallo, Mr. Hiscox, and Mr. Peruchetti. *Nays* – none. The president declared the motion carried.

CLASSIFIED SUBSTITUTES

16-04-21-0056

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved the following as classified substitutes for the 2015-2016 School Year pending necessary paper work:

Tab Bailey – Bus Driver effective April 4, 2016

Dacia Weingart – Bus Driver effective April 22, 2016

On roll call the vote was: *Ayes* – Mr. Hiscox, Mr. Peruchetti, Mr. Gallo, Mrs. Grimm, and Mr. Smith. *Nays* – none. The president declared the motion carried.

TURF MAINTENANCE

16-04-21-0057

Following a motion by Mr. Peruchetti and a second by Mr. Smith, the Lisbon Exempted Village Board of Education entered into a contract with Hahlen's Turf Care Alliance, Ohio to provide turf maintenance services at the stadium for a cost of \$1,255.00 for the 2016 Season according to the quote attached. On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Smith, Mr. Gallo, Mrs. Grimm, and Mr. Hiscox. *Nays* – none. The president declared the motion carried.

E-RATE

16-04-21-0058

Following a motion by Mr. Peruchetti and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education approved a contract with CDW Government LLC for E-Rate Internal Equipment. On roll call the vote was: *Ayes* – Mr. Peruchetti, Mrs. Grimm, Mr. Gallo, Mr. Hiscox, and Mr. Smith. *Nays* – none. The president declared the motion carried.

ONE YEAR CLASSIFIED CONTRACT

16-04-21-0059

Following a motion by Mr. Smith and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education issued a one year classified contract effective July 1, 2016 through June 30, 2017 to Nadine Kale – Preschool Aide. On roll call the vote was: *Ayes* – Mr. Smith, Mr. Hiscox, Mr. Gallo, Mrs. Grimm, and Mr. Peruchetti. *Nays* – none. The president declared the motion carried.

TWO YEAR CLASSIFIED CONTRACTS

16-04-21-0060

Following a motion by Mr. Hiscox and a second by Mr. Smith, the Lisbon Exempted Village Board of Education issued two year classified contracts effective July 1, 2016 through June 30, 2018 to the following personnel:

Sally Clemens – Custodian

Tanya Ketchum – Custodian

April Stoll – Food Service

On roll call the vote was: *Ayes* – Mr. Hiscox, Mr. Smith, Mr. Gallo, Mrs. Grimm, and Mr. Peruchetti. *Nays* – none. The president declared the motion carried.

APPRAISAL AGREEMENT

16-04-21-0061

Following a motion by Mrs. Grimm and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved the appraisal agreement with the Industrial Appraisal Company, 603 Stanwix Street, Suite 1500, Pittsburgh, Pennsylvania 15222 for fixed asset accounting control and insurance valuation purposes. On roll call the vote was: *Ayes* – Mrs. Grimm, Mr. Peruchetti, Mr. Gallo, Mr. Hiscox, and Mr. Smith. *Nays* – none. The president declared the motion carried.

STUDENT ACCIDENT INSURANCE

16-04-21-0062

Following a motion by Mr. Smith and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education approved the Mills Insurance Agency to provide Student Accident Insurance for the 2016-17 School Year. On roll call the vote was: *Ayes* – Mr. Smith, Mr. Hiscox, Mr. Gallo, Mrs. Grimm, and Mr. Peruchetti. *Nays* – none. The president declared the motion carried.

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BASEBALL SOFTBALL ASSOCIATION AGREEMENT

16-04-21-0063

Following a motion by Mr. Peruchetti and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education approved the agreement with the Lisbon Baseball Softball Association for a period of one (1) year commencing March 10, 2016 until the baseball softball season concludes in 2016. On roll call the vote was: *Ayes* – Mr. Peruchetti, Mrs. Grimm, Mr. Gallo, and Mr. Smith. *Abstain*: Mr. Hiscox. *Nays* – none. The president declared the motion carried.

D.A.R.E. PROGRAM FOR 2016-2017

16-04-21-0064

Following a motion by Mr. Peruchetti and a second by Mr. Smith, the Lisbon Exempted Village Board of Education authorized participation by the District in the D.A.R.E. Program for the 2016-17 School Year at a cost not to exceed \$1,500.00. On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Smith, Mr. Gallo, Mrs. Grimm, and Mr. Hiscox. *Nays* – none. The president declared the motion carried.

DONATIONS

16-04-21-0065

Following a motion by Mr. Smith and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education accepted a donation from the Lisbon Lions Club for the Lisbon Track Team in the amount of \$1,000.00 and a donation from the AAU Tournament to the Athletic Department in the amount of \$447.50. On roll call the vote was: *Ayes* – Mr. Smith, Mr. Hiscox, Mr. Gallo, Mrs. Grimm, and Mr. Peruchetti. *Nays* – none. The president declared the motion carried.

SUPPLEMENTAL RESIGNATION

16-04-21-0066

Following a motion by Mr. Peruchetti and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education accepted the resignation of Cara Nyardy as the Assistant Girls Track Coach. On roll call the vote was: *Ayes* – Mr. Peruchetti, Mrs. Grimm, Mr. Gallo, Mr. Hiscox, and Mr. Smith. *Nays* – none. The president declared the motion carried.

ATHLETIC SUPPLEMENTAL CONTRACT – 2015-16

16-04-21-0067

Following a motion by Mr. Peruchetti and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education approved the following athletic supplemental contract for the 2015-2016 Sports Season:

Mary Matthews – Assistant Girls Track Coach

On roll call the vote was: *Ayes* – Mr. Peruchetti, Mr. Hiscox, Mr. Gallo, Mrs. Grimm, and Mr. Smith. *Nays* – none. The president declared the motion carried.

ATHLETIC SUPPLEMENTAL CONTRACTS – 2016-17

16-04-21-0068

Following a motion by Mrs. Grimm and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education approved the following athletic supplemental contracts for the 2016-17 Sports Seasons:

Jamie Entrikin – Head Girls Basketball Coach

Kelly Dangler - Head Varsity Volleyball Coach

Kara Craig – High School Cheerleading Advisor

Alison Thompson – Assistant High School Cheerleading Advisor

Lynne Beech – Jr. Hi. Cheerleading Advisor

On roll call the vote was: *Ayes* – Mrs. Grimm, Mr. Hiscox, Mr. Gallo, Mrs. Grimm, Mr. Peruchetti, and Mr. Smith. *Nays* – none. The president declared the motion carried.

CONTINUING CLASSIFIED CONTRACTS

16-04-21-0069

Following a motion by Mr. Hiscox and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education issued continuing classified contracts effective July 1, 2016 to the following personnel:

Patricia Boyd – Instructional Aide

Katherine Callahan – Nurse's Aide

Elaine DeSellem – Instructional Aide

Lou Thompson – Instructional Aide

On roll call the vote was: *Ayes* – Mr. Hiscox, Mr. Peruchetti, Mr. Gallo, Mrs. Grimm, and Mr. Smith. *Nays* – none. The president declared the motion carried.

ADMINISTRATIVE RESIGNATION

16-04-21-0070

Following a motion by Mrs. Grimm and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education accepted the administrative resignation of Kay Marshalek – EMIS Coordinator effective 6-3-16 for retirement purposes. On roll call the vote was: *Ayes*

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– Mrs. Grimm, Mr. Peruchetti, Mr. Gallo, Mr. Hiscox, and Mr. Smith. Nays – none. The president declared the motion carried.

SUPERINTENDENT'S REPORT

Mr. Siefke

- Talked about the Press Release regarding the 3rd Grade Reading Scores
- National Honor Society Induction will be May 4, 2016
- Retirement Party will be May 27, 2016 at 1:00 p.m.
- Graduation will be May 29, 2016

Mr. Kemats

- Gave each student a peppermint smencil for testing.
- The online testing is running smoothly. It will finish up next week.
- Kindergarten registration took place last week with 50 students registering for next year.
- There was an Ice Cream Sundae Party for the honor roll students.
- The 5th Graders went to Camp Kon-0-Kwee on Wednesday, April 20 and will return tomorrow April 22.
- The 2nd Grade Music Program was performed with the help of Cory Kelley and Becky McNight in the absence of Mrs. Fonner.
- The PTO Carnival will be Saturday, April 23.
- Relay for Life Event will be May 24, 2016 at the stadium.

Mr. Edenfield

- Welcomed the new Coaches.
- Testing began April 6. The Jr. Hi. used the computer labs and the high school were able to stay in the classrooms.
- The English Festival was held at Y.S.U. for the 7th through 9th
- Interim reports go out on Friday
- May 4th at 6:00 p.m. will be the Honors Banquet at the Career Center.
- The Parade of Fashions will be Friday, May 6 at 5:30 p.m. in the Gym
- The Prom will be Friday, May 6 at 8:00 – 12:00 On the Gateway Clipper
- The After Prom will be held Saturday, May 7 from 10 a.m. – 10 p.m. at Cedar Point

Mr. Walgate

- We are in the Spring Sports Season with the Baseball Team in 1st place and the Softball Team in 2nd place.
- The Track Team is preparing for the ITCL & County Meets.

ADJOURNMENT

16-04-21

Following a motion by Mr. Peruchetti and a second by Mr. Hiscox, the Lisbon Exempted Village Board of Education moved to adjourn. On roll call the vote was: Ayes – Mr. Peruchetti, Mr. Hiscox, Mr. Gallo, Mrs. Grimm, and Mr. Smith. Nays – none. The President declared the meeting adjourned at 6:18 p.m.

This is to verify that the foregoing is a true and accurate account of the minutes and proceedings of the Regular Meeting of the Lisbon Exempted Village Board of Education held on Thursday, April 21, 2016.

PRESIDENT

TREASURER

Eugene Gallo

Vickie Browning-Prowitt