

August 13, 2013

The regular meeting of the Lisbon Exempted Village Board of Education was held in the Board Room of the Administration Office, 317 North Market Street, Lisbon, Ohio 44432 at 5:00 p.m. on Tuesday, August 13, 2013.

The meeting was called to order by the President, James Smith.

The Pledge of Allegiance was led by Mr. Smith.

The following members were present:

Mr. Jeffrey Elliott, Mr. Eugene Gallo, Mrs. Martina Grimm, Mr. Gary Peruchetti, and Mr. James Smith

The minutes of the Regular Meeting, Tuesday, July 9, 2013 were approved following a motion by Mr. Gallo and a second by Mrs. Grimm. On roll call the vote was: Ayes – Mr. Gallo, Mrs. Grimm, Mr. Elliott, Mr. Peruchetti, and Mr. Smith. Nays – none. A president declared the motion carried.

AGENDA ADDITIONS, DELETIONS, CORRECTIONS:

Deletion	ITEM X-I	Approve academic supplemental contracts.
Addition	ITEM X-T	Issue academic supplemental contracts.
	ITEM X-U	Issue a supplemental contract for the department chairs.
	ITEM X-V	Approve professional development stipend.

ACHIEVEMENT UPDATE – Ohio Teacher Evaluation System – Helen Otto

Updated the Board on a meeting that was held concerning the new Teacher Evaluation System. The District was a pilot district last year. Two sections of the process, 50% Performance and 50% Student Growth with four ratings which are sent electronically to ODE as required.

RECEPTION OF VISITORS

Tom Giambroni, Dan Kemats, Helen Otto, Joe Siefke,

CORRESPONDENCE

Capital Conference Material

TREASURER'S REPORT

APPROVAL OF TREASURER'S FINANCIAL REPORT

13-08-13

Following a motion by Mr. Elliott and a second by Mr. Gallo, the Lisbon Exempted Village Board of Education approved the financial report of the treasurer. On roll call the vote was: Ayes – Mr. Elliott, Mr. Gallo, Mrs. Grimm, Mr. Peruchetti, and Mr. Smith. Nays – none. The president declared the motion carried.

APPROVAL OF LISTED BILLS

13-08-13

Following a motion by Mr. Peruchetti and a second by Mr. Gallo, the Lisbon Exempted Village Board of Education approved payment of the listed bills. On roll call the vote was: Ayes – Mr. Peruchetti, Mr. Gallo, Mr. Elliott, Mrs. Grimm, and Mr. Smith. Nays – none. The president declared the motion carried.

PROCEDURES FOR IMPROPER PAPERWORK

13-08-13-0167

Following a motion by Mrs. Grimm and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved and authorized the Treasurer to enforce the following procedures when a district employee has violated Ohio Revised Code 5705.41 and the proper paperwork is not on file for the purchase made:

1 st Offense	Written Warning
2 nd Offense	Employee Pays for Item

On roll call the vote was: Ayes – Mrs. Grimm, Mr. Peruchetti, Mr. Elliott, Mr. Gallo, and Mr. Smith. Nays – none. The president declared the motion carried.

ESTABLISHMENT OF DATE OF NEXT REGULAR MEETING

13-08-13

The date of the next regular meeting will be Tuesday, September 10, 2013, 5:00 p.m. in the Board Room located at 317 N. Market St., Lisbon, OH 44432.

August 13, 2013

NEW BUSINESS**CLASSIFIED SUBSTITUTES****13-08-13-0168**

Following a motion by Mrs. Grimm and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved the following as classified substitutes for the 2013-2014 School Year:

Jeanne Butream - Custodian
 Rick Cox – Custodian & Bus Driver
 Pat Dailey - Cafeteria
 Renee Ebert – Bus Driver
 Pat Frankford – Cafeteria & Secretary
 Kathleen Freeman – Cafeteria & Secretary
 Kenneth Hall - Custodian
 Jennifer Hiltbrand – Bus Driver
 Jessica Johnston – Secretary & Aide
 Beth Lane - Aide
 Dionna Meade – Aide, Cafeteria & Secretary
 Judith Miller – Secretary & Aide
 Stephanie Sisley - Custodian
 Audrey Willard – Secretary, Cafeteria & Aide

On roll call the vote was: Ayes – Mrs. Grimm, Mr. Peruchetti, Mr. Elliott, Mr. Gallo, and Mr. Smith. Nays – none. The president declared the motion carried.

EXTENDED TIME**13-08-13-0169**

Following a motion by Mr. Peruchetti and a second by Mr. Elliott, the Lisbon Exempted Village Board of Education authorized the following days of extended time at the per diem rate established through the Master Agreement for the 2013-14 School Year:

- Melody Allison, Guidance – 15 Days
- Kella Haren, Nurse – 5 Days
- Melissa Kemats, Guidance – 8 Days

On roll call the vote was: Ayes – Mr. Peruchetti, Mr. Elliott, Mr. Gallo, Mrs. Grimm, and Mr. Smith. Nays – none. The president declared the motion carried.

BUS ROUTES FOR 2013-2014 SCHOOL YEAR**13-08-13-0170**

Following a motion by Mr. Elliott and a second by Mr. Gallo, the Lisbon Exempted Village Board of Education approved the following Bus Routes for the 2013-14 School Year:

A-Southwest	D-South & East
B-North & West	E-Special
C-North & East,	F-Special

On roll call the vote was: Ayes – Mr. Elliott, Mr. Gallo, Mrs. Grimm, Mr. Peruchetti, and Mr. Smith. Nays – none. The president declared the motion carried.

CLASSIFIED SUBSTITUTE RATE OF PAY – 2013-14**13-08-13-0171**

Following a motion by Mr. Peruchetti and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education established the following rate of pay for classified substitutes for the 2013-14 School Year:

	<u>Pay per hour</u>
Bus Driver	\$11.00
Home Instructor	\$18.00
Custodian	\$7.85
Secretary	\$7.85
Cook	\$7.85
Aide	\$7.85

On roll call the vote was: Ayes – Mr. Peruchetti, Mrs. Grimm, Mr. Elliott, Mr. Gallo, and Mr. Smith. Nays – none. The president declared the motion carried.

CERTIFIED SUBSTITUTES RATE OF PAY – 2013-14**13-08-13-0172**

Following a motion by Mr. Gallo and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education established the following rate of pay for certified substitutes for the 2013-14 School Year:

August 13, 2013

<u>Days Worked</u>	<u>Pay</u>
1 – 59	\$80.00
60 – 89	\$90.00
90 - ↑	\$100.00

On roll call the vote was: Ayes – Mr. Gallo, Mr. Peruchetti, Mr. Elliott, Mrs. Grimm, and Mr. Smith. Nays – none. The president declared the motion carried.

2013-14 HIGH SCHOOL FEES**13-08-13-0173**

Following a motion by Mr. Peruchetti and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education accepted the enclosed list of high school fees for the 2013-14 School Year. On roll call the vote was: Ayes – Mr. Peruchetti, Mrs. Grimm, Mr. Elliott, Mr. Gallo, and Mr. Smith. Nays – none. The president declared the motion carried.

VOLUNTEERS FOR FALL SPORTS**13-08-13-0174**

Following a motion by Mr. Peruchetti and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education approved the following volunteers to assist with supplemental positions within the district upon receipt of all required paperwork:

Tom Thayer – Football
Brad Cox – Football
Joe Chuck - Football

On roll call the vote was: Ayes – Mr. Peruchetti, Mrs. Grimm, Mr. Elliott, Mr. Gallo, and Mr. Smith. Nays – none. The president declared the motion carried.

ATHLETIC SUPPLEMENTAL CONTRACTS**13-08-13-0175**

Following a motion by Mr. Elliott and a second by Mr. Gallo, the Lisbon Exempted Village Board of Education approved the following athletic supplemental contracts upon receipt of all required paper work:

Teresa Crawford – Co-Cheerleader Advisor
Missy Andric – Co-Cheerleader Advisor
Lynne Beech – Jr. Hi. Cheerleader Advisor
Nikol Mundy – Jr. Hi. Cross Country Coach

On roll call the vote was: Ayes – Mr. Elliott, Mr. Gallo, Mrs. Grimm, Mr. Peruchetti, and Mr. Smith. Nays – none. The president declared the motion carried.

FAMILY AND CHILDREN FIRST COUNCIL AGREEMENT**13-08-13-0176**

Following a motion by Mr. Gallo and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education enter into an agreement with the Family and Children First Council of Columbiana County to provide services to youth and their families in the District at an annual cost of \$450.00. On roll call the vote was: Ayes – Mr. Gallo, Mr. Peruchetti, Mr. Elliott, Mrs. Grimm, and Mr. Smith. Nays – none. The president declared the motion carried.

SUPPORT ORGANIZATIONS COVERED UNDER DISTRICT INSURANCE**13-08-13-0177**

Following a motion by Mr. Elliott and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education approved the enclosed list of support organizations to be covered under the District Insurance Program. On roll call the vote was: Ayes - Mr. Elliott, Mr. Peruchetti, Mr. Gallo, Mrs. Grimm, and Mr. Smith. Nays – none. The president declared the motion carried.

ONE YEAR CERTIFICATED CONTRACTS**13-08-13-0178**

Following a motion by Mr. Gallo and a second by Mr. Elliott, the Lisbon Exempted Village Board of Education issued one year certificated contracts effective August 22, 2013 through June 30, 2014 to the following:

James Watt – Science/Online Coordinator
Patricia Stewart – Grades 2

On roll call the vote was: Ayes – Mr. Gallo, Mr. Elliott, Mrs. Grimm, Mr. Peruchetti, and Mr. Smith. Nays – none. The president declared the motion carried.

AMBULANCE SERVICES**13-08-13-0179**

Following a motion by Mr. Peruchetti and a second by Mr. Gallo, the Lisbon Exempted Village Board of Education entered into an agreement with North Star Critical Care, East Liverpool for ambulance services for the fall athletic season at a rate of \$35.00 per hour as needed. On roll call the vote was: Ayes - Mr. Peruchetti, Mr. Gallo, Mr. Elliott, Mrs. Grimm, and Mr. Smith. Nays – none. The president declared the motion carried.

August 13, 2013

McKINLEY SUMMER SCHOOL INSTRUCTORS**13-08-13-0180**

Following a motion by Mr. Elliott and a second by Mr. Gallo, the Lisbon Exempted Village Board of Education approve the following personnel for Summer School Instructors at McKinley Elementary:

Kristy Cox
Julie Hilliard

On roll call the vote was: Ayes - Mr. Elliott, Mr. Gallo Mrs. Grimm, Mr. Peruchetti, and Mr. Smith. Nays – none. The president declared the motion carried.

DONATION FROM THE TOUCHDOWN CLUB**13-08-13-0181**

Following a motion by Mr. Peruchetti and a second by Mr. Elliott, the Lisbon Exempted Village Board of Education accepted and appropriated a donation in the amount of \$14,327.21 to the athletic department from the Touchdown Club. On roll call the vote was: Ayes – Mr. Peruchetti, Mr. Elliott, Mr. Gallo, Mrs. Grimm, and Mr. Smith. Nays – none. The president declared the motion carried.

ONE YEAR CLASSIFIED CONTRACTS**13-08-13-0182**

Following a motion by Mr. Gallo and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education issued one year classified contracts effective August 22, 2013 through June 30, 2014 to the following:

Zach Crothers – Custodian
Rita Heim – Bus Driver
Nancy Groff – Bus Driver

On roll call the vote was: Ayes - Mr. Gallo, Mr. Peruchetti, Mr. Elliott, Mrs. Grimm, and Mr. Smith. Nays – none. The president declared the motion carried.

MAINTENANCE SUPERVISOR CONTRACT**13-08-13-0183**

Following a motion by Mr. Gallo and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education issued a two year administrative contract to Edward Duko as Maintenance Supervisor effective September 1, 2013 through August 31, 2015 at a salary of \$43,772.00. On roll call the vote was: Ayes - Mr. Gallo, Mr. Peruchetti, Mrs. Grimm, and Mr. Smith. Nays – Mr. Elliott. The president declared the motion carried.

MAINTENANCE SUPERVISOR'S RATE OF PAY FOR 10 DAYS**13-08-13-0184**

Following a motion by Mr. Peruchetti and a second by Mr. Gallo, the Lisbon Exempted Village Board of Education approved the daily rate of pay of \$168.36 for Edward Duko, Maintenance Supervisor effective August 19, 2013 – August 31, 2013. On roll call the vote was: Ayes - Mr. Peruchetti, Mr. Gallo, Mrs. Grimm, and Mr. Smith. Nays – Mr. Elliott. The president declared the motion carried.

ADMINISTRATIVE SALARIES FOR 2013-14**13-08-13-0185**

Following a motion by Mr. Gallo and a second by Mr. Elliott, the Lisbon Exempted Village Board of Education establish the following administrative salaries for the 2013-2014 contract year to the following employees according to their contract provisions:

Kay Marshalek – EMIS Coordinator - \$36,834.00
Patricia Smith – Administrative Assistant - \$40,252.00
Vicki Browning Prowitt – Assistant Treasurer - \$46,749.66

On roll call the vote was: Ayes - Mr. Gallo, Mr. Elliott, Mrs. Grimm, Mr. Peruchetti, and Mr. Smith. Nays – none. The president declared the motion carried.

ACADEMIC SUPPLEMENTAL CONTRACTS FOR 2013-14**13-08-13-0186**

Following a motion by Mrs. Grimm and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education issued academic supplemental contracts to the following staff at the identified percentage of the base teacher salary:

Aimee Little - Marching Band	13.5%
Ana Dunn – Co Marching Band Assistant	3.625%
Jonathan Kurish – Co Marching Band Assistant	3.625%
Nikol Mundy – Freshman Class Advisor	4%
Lisa Baker – Sophomore Class Advisor	4%
Becky McCullough – Junior Class Advisor	6.9%
Lynne Beech – Senior class Advisor	4%
Elana Brownfield – Art Club Advisor	4%

August 13, 2013

Meredith Deichler – Spanish Club Advisor	4%
Mary Mathews – Pep Club Advisor	4%
Kella Haren – Health Careers Advisor	4%
Teresa Crawford – Co English Festival Advisor	2%
Kyle Bing – Co English Festival Advisor	2%
Jodi McCullough – HS Science Club Advisor	4%
Beth Hiscox – Jr. Hi. Science Club Advisor	4%
Debbie Glenn – HS Student Council Advisor	4%
Carrie Smith – Jr. Hi. Student Senate	4%
Lisa Baker – National Honor Society Advisor	4%
Lindsay Sechrist – Y-Teens Advisor	4%
Teresa Crawford – Power of the Pen Advisor	4%
Amy Cappuzzello – Student’s Voice Advisor	4%
Amy Cappuzzello – Olympian Advisor	4.5%
Carol Snyder – Jr. Hi. Honors/Builders Club Advisor	4%
Ron Witman – HS Academic Challenge Advisor	4%
Janet Lane – Jr. Hi. Academic Challenge Advisor	4%
Ron Witman – Mock Trial Team Advisor	4%
Ashley Wallace – Math Counts Advisor	4%
Ashley Wallace – Web Page Advisor	4%
Beth Hiscox – Jr./Sr. Hi. Just Say No Advisor	4%
Adam Fill – District Calendar/Newsletters	4%

On roll call the vote was: Ayes - Mrs. Grimm, Mr. Peruchetti, Mr. Elliott, and Mr. Gallo. *Abstain* - Mr. Smith *Nays* – none. The president declared the motion carried.

DEPARTMENT CHAIRMAN SUPPLEMENTAL CONTRACTS

13-08-13-0187

Following a motion by Mr. Gallo and a second by Mr. Elliott, the Lisbon Exempted Village Board of Education issued a supplemental contract to the following staff at 5 percent of the teacher’s base salary:

Ashley Wallace – Department Chair – Math – DAJSHS
 Jodi McCullough - Department Chair – Science – DAJSHS
 Ron Witman - Department Chair – Social Studies – DAJSHS
 Carrie Smith - Department Chair – Language Arts – DAJSHS
 Corey Rhodes – McKinley Math Department Chair
 Amanda Adkins - McKinley Language Arts Department Chair
 Matt Guarnieri - McKinley Science Department Chair
 Jessica Garrod - McKinley Social Studies Department Chair

On roll call the vote was: Ayes - Mr. Gallo, Mr. Elliott, Mrs. Grimm, Mr. Peruchetti, and Mr. Smith. *Nays* – none. The president declared the motion carried.

DAILY PROFESSIONAL DEVELOPMENT STIPEND

13-08-13-0188

Following a motion by Mr. Peruchetti and a second by Mr. Gallo, the Lisbon Exempted Village Board of Education established a stipend in the amount of \$50.00 per day for professional development for data days and additional needs for the 2013-2014 School Year. On roll call the vote was: Ayes - Mr. Peruchetti, Mr. Gallo, Mr. Elliott, Mrs. Grimm, and Mr. Smith. *Nays* – none. The president declared the motion carried

SUPERINTENDENT’S REPORT

Mr. Siefke

- Building ready for start of the school year.
- Athletic Scrimmages are being held.
- Attending seminar on Gas/Coal Industries tomorrow to see if students can be guided in any specific direction for jobs.
- Drug testing on Friday for fall sports athletes
- Orientations to be held for 6th Graders & new students.

August 13, 2013

- August 22 Meet the team will be held with a Parade beginning from the fairgrounds to the HS Stadium with a bonfire and movie night.
- Band Camp is this week.
- Staff Data Days being held to evaluate student performance.

Mr. Kemats

- Building activities going smoothly.
- Summer school being held last week and this week 25 students in the program.
- Fun Day at the swimming pool park was held sponsored by ADAPT.
- Also having Data Days to evaluate student data
- Next Wednesday is new student orientation at 11:00 a.m. with Kindergarten Orientation at 2:00 p.m.
- Staff inservice - August 22.
- Open House will be August 28th at 6:00 p.m.

Mr. Thompson

- Added information on the Ohio Teacher Evaluation System – not sure what impact this process will have on staff.
- August 22 is Opening Day Inservice for Staff.
- Summer Maintenance Projects
 - Sealed & Striped half of the District's parking lots.
 - Concrete replacement at the high school.
 - Bleacher Replacement is to be completed in September.
- Status of Village High Street Project to complete Saturday August 24th.
- District report card results not released; District has preliminary results but not sure of the final results. Appears we missed 4 indicators Performance Index increased to Highest level but still concerned with Math Scores.; Last year of current testing; next year new common core testing, value added not released yet.
- Should have data hopefully by the 1st inservice day.

EXECUTIVE SESSION**13-08-13**

Following a motion by Mr. Gallo and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education moved into Executive Session to consider the discipline and/or hiring of an employee at 6:28 p.m. On roll call the vote was: Ayes – Mr. Gallo, Mrs. Grimm, Mr. Elliott, Mr. Peruchetti, and Mr. Smith. Nays – none. The president declared the motion carried.

Following a motion by Mr. Gallo and a second by Mr. Peruchetti, the Lisbon Exempted Village Board of Education reconvened from Executive Session at 7:28 p.m. with no action taken. On roll call the vote was: Ayes – Mr. Gallo, Mr. Peruchetti, Mr. Elliott, Mrs. Grimm, and Mr. Smith. Nays – none. The president declared the motion carried.

ADJOURNMENT**13-06-11**

Following a motion by Mr. Gallo and a second by Mrs. Grimm, the Lisbon Exempted Village Board of Education moved to adjourn. On roll call the vote was: Ayes – Mr. Gallo, Mrs. Grimm, Mr. Elliott, Mr. Peruchetti, and Mr. Smith. Nays – none. The president declared the meeting adjourned at 7:29 p.m.

This is to verify that the foregoing is a true and accurate account of the minutes and proceedings of the Regular Meeting of the Lisbon Exempted Village Board of Education held on Tuesday, August 13, 2013.

PRESIDENT

TREASURER

 James Smith

 Cynthia Shultz