

WELCOME

The purpose of this handbook is to acquaint you with regulations and information common to the concern of all students attending DAHS. As you grow and mature, your experiences shall become the core of your total personality and character. Academic and social interaction should be a personal undertaking to maximize your involvement in your school to the limit which your ability and time allows.

It is a sincere desire that your time with us is memorable and rewarding. Knowing and understanding school procedures will help produce a positive atmosphere conducive to maximum personal development.

Mr. Keith Edenfield, Principal

GENERAL INFORMATION

School Name	Lisbon David Anderson Junior Senior High School
Address	260 West Pine Street Lisbon, OH 44432
Phone	Office.....(330) 424 - 3215
	Athletics..... (330) 424 - 3156
	Guidance.....(330) 424 - 7246
	Fax.....(330) 424 - 1004
School Website	http://www.lisbon.k12.oh.us/
Accepted Mascot	Blue Devil
School Colors	Blue (Royal) & White

OFFICE TELEPHONES

To increase accessibility and complete school business as quickly as possible, incoming calls will be directed to the appropriate voice mail. Parents are made aware that under no circumstances will students be called from class to take an incoming call. Except for emergencies, messages will be delivered during the last five minutes of the school day. The administration, however, reserves the right to screen calls and deny the delivery of messages. Office phones are for school business purposes and emergencies. There should be little reason for students to use the telephone for personal reasons during school hours.

OFFICE PERSONNEL

		330-424-3215, then ext.
Mr. Keith Edenfield	Principal	3001
Mr. Kyle Bing	Assistant Principal/Athletic Director	3005/3004
Mrs. Sally Brammer	School Secretary	3000
Mrs. Christine Freeland	School Secretary	3003
Mrs. Amanda Cleghorn	Guidance Counselor	3002
Mrs. Kella Haren	School Nurse	3008

2017 - 2018 LISBON EXEMPTED VILLAGE SCHOOLS

August, 2017

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
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27	28	29	30	31		

September, 2017

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October, 2017

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November, 2017

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December, 2017

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31						

January, 2018

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August

- 18 Teacher In-service - NO SCHOOL
- 21 First Day of School for Students

September

- 4 Labor Day - NO SCHOOL
- 28 Parent Teacher Conference - Evening

October

- 20 End of 1st Nine Weeks
Days due 44 + 1 In-Service Days + 1 P/T
- 23 Begin 2nd Nine Weeks Grading Period

November

- 22 Compensatory Day - NO SCHOOL
- 23 Thanksgiving Recess (Nov. 23-24)

December

- 21 Last Day of classes Before Christmas
Break (Dec. 23-Jan. 1) - NO SCHOOL
- 21 End of 2nd Nine Weeks
Days due 41

January

- 2 School Resumes
- 2 Begin 3rd Nine Weeks Grading Period
- 15 Martin Luther King Day - NO SCHOOL

February

- 15 Parent/Teacher Conferences - Evening
- 16 Compensatory Day - NO SCHOOL
- 19 President's Day - NO SCHOOL

March

- 9 End of 3rd Nine Weeks
Days due 46 + 1 P/T Conference
- 12 Begin 4th Nine Weeks Grading Period
- 30 Spring Break (Mar. 30-Apr. 6) NO SCHOOL

April

May

- 23 Last Day of School for Students
End of 4th Nine Weeks - Days due 47
- 24 Teacher In-service Day

February, 2018

S	M	T	W	T	F	S
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March, 2018

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April, 2018

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May, 2018

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June, 2018

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July, 2018

S	M	T	W	T	F	S
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22	23	24	25	26	27	28
29	30	31				

Parent Teacher Conference Days	
Sept. 28, 2017 - Evening	
February 15, 2018 - Evening	
1st Nine Wks - Aug. 21 - Oct. 20, 2017 - 44 days	
2nd Nine Wks - Oct. 23 - Dec. 21, 2017 - 41 days	
3rd Nine Wks - Jan. 2 - Mar. 9, 2018 - 46 days	
4th Nine Wks - Mar. 12 - May 23, 2018 - 47 days	

- Regular School Days
- Teacher In-Service Days - NO SCHOOL
- NO SCHOOL
- Parent Teacher Conferences

Adopted by the Board 2-9-17

Breakfast Program	7:30 AM - 7:55 AM
Academic sections of building opened	7:55 AM

High School Bell Schedule			
Period 1	8:05-8:55	Period 1	8:05-8:55
Period 2	8:58-9:39	Period 2	8:58-9:39
Period 3	9:42-10:23	Period 3	9:42-10:23
Period 4	10:26-11:07	Period 4	10:26-11:07
Period 5	11:10-11:51	Lunch	11:10-11:41
Period 6a	11:54-12:35	Period 5	11:44-12:25
Lunch	11:54-12:25	Period 6	12:28-1:09
Period 6b	12:28-1:09	Period 7	1:12-1:53
Lunch	12:38-1:09	Period 8	1:56-2:40
Period 7	1:12-1:53		
Period 8	1:56-2:40		

EIGHT PERIOD DAY TIME SCHEDULE

Students should report to school in the morning as near to 8:00 a.m. as possible. Students are permitted into the main lobby of the building and the cafeteria only or if they have a scheduled appointment with a teacher. Under no circumstances are students permitted to enter academic areas before 7:55 a.m. without permission. Students arriving between 7:30 a.m. and 8:00 a.m. are to report directly to school. There should be no loitering in areas outside of school grounds. Students transported to the building by school transportation must enter the building upon arrival. No student may leave the building or school grounds upon arrival without notification by school personnel.

ALTERING THE TIME SCHEDULED DAY

Rallies and assemblies are scheduled internally during the school day. When all school activities are held, standard procedure is a shortened period schedule. Periods 5 and 6 are not eliminated or shortened due to scheduled lunches. During high school or junior high only assemblies, class periods may be eliminated as necessary.

TWO HOUR DELAY

A two hour delay may be used for inclement weather. During a two hour delay, buses will run two hours later than normal and school will begin at 10:05AM.

COUNSELING

The Guidance Department is located in the administrative office. The school counselor is available to assist students. Guidance staff will help with all grade levels. Grade levels may be divided between the guidance staff as necessary. Assistance is provided, but is not limited to, the following areas:

- | | | |
|--------------------------------|---------------------------------------|-------------------------|
| adding/dropping classes | college/educational planning | personal matters |
| work permits | family incidents | scheduling |
| grades | intervention (academic/crisis) | testing |
| summer school | vocational planning | withdrawals |

All discussions with the guidance department are kept confidential. Students should seek counseling services during study hall, lunch, or before/after school.

MEDIA CENTER

The media center offers a student a wide range of assistance in technology-assisted instruction. Not only do students have access to books and magazines, but availability is there for computer-assisted research, class projects, and much more. It is very important that students do nothing to jeopardize their usage of the media center. Students are to obtain passes to use the center. Passes can be obtained from a study hall supervisor or a classroom teacher. Poor behavior and/or other forms of disruption shall cause immediate removal and possible further denial of use of the center.

CAFETERIA

Lisbon schools participate in the National Breakfast and Lunch Program which provides free and reduced cost meals to eligible students. Free and reduced program forms are available in the high school and junior high school offices at the beginning of the school year. All students are allotted a 30-minute lunch period. Students are expected to show the same reserved behavior that would be used in any restaurant. Excessive noise and/or displays of rowdiness shall not be tolerated. All students are expected to clean up after themselves by picking up dropped trash, using the refuse containers and returning food trays.

*****Subject to change*****

Student Lunch: \$2.60

Student Breakfast: \$0.95

Adult Lunch \$3.00

Reduced Lunch: \$0.40

Reduced Breakfast: \$0.30

COMPUTER USAGE / ACCEPTANCE POLICY

The Lisbon Exempted Village School District is pleased to make available to students access to computer systems within the district and the Internet, the worldwide network that provides various means of accessing significant educational materials and opportunities. In order for the school district to be able to continue to make its computer network and Internet access available, all students must take responsibility for appropriate and lawful use of this access. Students must understand that one student's misuse of the network and Internet access may jeopardize the ability of all students to enjoy such access. While the staff will make reasonable efforts to supervise student use of network and Internet access, they must have student cooperation in exercising and promoting responsible use of this access. Students and parents/guardians must complete an acceptable use policy agreement form provided in the DAHS media center. The school district cannot provide access to any student who, if 18 or older, fails to sign and submit the policy to the school as directed or, if under 18, does not return the policy and agreement as directed with the signatures of the student and his/her parents or guardians.

Technology has become commonplace in education. DAHS takes pride in the amount of technology-based instruction provided to the student. A concern, however, is misuse of this valuable instrument. Disregard of computer classroom regulations, abuse, or misuse of the technology or related equipment will result in immediate disciplinary action, ranging from loss of privilege to permanent exclusion from using school technology and / or the full range of corrective action.

LAPTOPS

The 1-1 Initiative provides an individual laptop or netbook to be used for academic purposes throughout the school year. Although laptops are primarily used in science and English classrooms, other classroom teachers may also utilize them within the constructs of their curriculum. Laptop use in any classroom will be at the sole discretion of the teacher. Students will be permitted to use their laptop during study hall periods. Each student who is issued a laptop must submit an Acceptable Use Policy signature form. This form will permit students to take laptop home with them; otherwise students must pick up and drop off their laptop on a daily basis. The school district reserves the right to monitor any and all use of technology. This includes student usage, documents, and visited websites on the laptop. Students who violate technology usage will have privileges revoked immediately for a time period determined by administration.

CLASS RINGS

For uniformity purposes, the sophomore class officers enter into an agreement with a ring company, who in turn comes to the school to display selections and take ring orders. Generally, rings are ordered in October and delivered in December. Costs vary depending upon size and metallic quality.

FEES & FINES

Items on loan to a student must be returned in the same condition as when issued, other than for normal wear and tear. There will be a fee/fine charged for lost items, or items that are returned damaged or defaced.

Students are encouraged to show concern for school materials and supplies, as well as their own. Textbook replacement cost:

New thru 2nd year:	100% of original cost
3rd and 4th year:	75%
5th year on:	50%

NOTE: Cost may increase beyond listed % if the text replacement cost is higher.

CLASS/COURSE FEES

SENIOR HIGH (grades 9 - 12) STUDENTS: There is no set fee for the student. Class fees depend upon courses taken. Class fees are established each year and are determined to parallel the cost of consumable items and/or laboratory supplies used by the student particular to a class. Some classes might have workbooks, which are necessary to be purchased by the student. To know the cost of materials for a class, students should inquire with the guidance department during scheduling or in the main office. Students should also be aware that in certain classes, special projects will increase their cost of consumables. For example, special projects in Computers, Arts, Home Economics, etc.

LOST & FOUND

Students should check for lost personal items with the teacher in the area where the item was thought to have been lost. The second place to check is the office "lost & found". Although valuables and large amounts of money should not to be brought to school, students should take "found", items to the main school office. At DAHS, we promote pride in honesty and the respect each other's property as if it were our own.

ASSEMBLIES

Assemblies are scheduled as necessary. Whether planned or spontaneous, each has its own purpose and students are to exhibit the behavior associated with the program, (pep rallies permit exuberance, while choir concerts, musical performances and Senior Awards programs demand respect and attention).

There is a seating arrangement for all assemblies and students are required to sit with their class assigned area unless otherwise directed. Upon conclusion of any program, dismissal is by rank order. During pep rallies, athletes first, then seniors, juniors, etc. In all others, seniors are dismissed first, followed by juniors, etc.

DRIVERS' EDUCATION

Drivers' Education is taught through the American Automobile Association driving school. The course after school at David Anderson. The Drivers' Education fee is due the first day of class. There is no credit given for Drivers Education. All costs associated with driver education are the responsibility of the student.

SCHOOL PICTURES

At a time announced to the student body during the month of September, a photographer will arrive to take individual photographs of students. All students are required to have their picture taken. The photo is used for the school yearbook, the *Olympian*. Students not having their picture taken shall not have their picture in the yearbook. The photographer also offers picture packets for students to purchase.

NOTE: A separate contract is entered into with a photographer to take candid pictures at school activities. Seniors are encouraged to have their picture taken for the yearbook. Within the senior section, only seated head and shoulder shots will be accepted. These photos are provided free of charge by the contracted photographer.

CELL PHONES / ELECTRONIC DEVICES

No student in grades 6-8 will be permitted to have their cell phone out during the course of the school day. This a high school (grades 9-12) privilege only. Any use of cell phones within a classroom will be at the discretion of the individual teacher at the high school level. Students caught talking or texting on their cell phones during unscheduled times will have their phone confiscated and privileges revoked for a period of time as determined by administration. All emergencies that may require a phone call are to be reported to the office where school personnel will assist the student.

Any and all electronic devices brought to school by students, such as cell phones, mp3 players, laptops, netbooks, tablet devices, electronic readers, gaming systems, etc... are the responsibility of the student. Students and parents should be mindful of the possibility of breaking or misplacing personal expensive property and/or the need to have such items at school during the school day.

Students are not permitted to take pictures of, or record audio or video of a staff member or a classroom without the consent of the staff member. Additionally, pictures, audio or video of a staff member or classroom may not be posted on social media websites (YouTube, Facebook, Twitter, etc...) without the consent of the staff member.

WORK PERMITS

All students less than 18 years of age are required to obtain a work permit if desiring to be employed on a full or part-time basis. Forms for a work permit are available in the guidance department.

LOCKS & LOCKERS

Each student is assigned a locker. Students are strongly encouraged to not give the combination to anyone. Because the lockers are a part of school property, they are subject to search and inspection by school officials at unannounced times. In addition, no signs, stickers, or posters of any type are to be placed on the outside of lockers. At the end of the year, lockers having to be cleaned or scrubbed to restore to original condition by the custodial staff shall have a cleaning fee assessed. Students shall be assessed the cost of replacement parts for lockers damaged or permanently marked/scratched. It is the responsibility of the student to retain locker combination information.

PERMANENT RECORDS

The school maintains permanent student records. All pertinent information is kept in the student's file folder until graduation or withdrawal. Students can request transcripts to be mailed at no cost to the student, businesses or colleges, through the first summer following graduation. After graduation, there is a \$5.00 fee for all transcript requests.

EMERGENCY MEDICAL FORMS

Law requires students, to complete an updated EMERGENCY MEDICAL FORM (EMF) each year. Without a completed EMF on file in the nurse's office, students shall be denied the privilege of field trips, and participation in extracurricular activities. EMF information can be updated online using the OneView portal. This can be found at <https://lisbon.esvportal.com/>.

ATTENDANCE INFORMATION

To understand the complete explanation and breakdown of Attendance and Absenteeism, check the school handbook. Information contained herein is concerned with day-to-day operations.

TARDINESS TO SCHOOL

Students reporting late to school (after the bell starting first period class - 8:05 a.m.), regardless of the entry time, must report to the assistant principal for an admit slip or the main office. Disciplinary action will follow students who report to a class without first reporting to the office for "check-in".

DAILY ABSENCE & ATTENDANCE

The State of Ohio requires all persons between the ages of 6 and 18 to attend school. It is the responsibility of the parent and student to comply with state attendance laws. The state's acceptable reasons for "excused" absence from school include:

***Personal Illness/Quarantine**

***Medical Emergency**

***Court Appearance**

***Family Emergency**

***Religious Holidays**

The parent of a student who will be absent from school should notify the school between the hours of 7:30 AM and 8:05 AM stating the reason for absence. Upon return to school, the student must present to the Assistant Principal, a written note explaining the reason for an absence, signed by the parent or guardian. The student will then be issued a blue "Admit to Class" permission slip. The student is responsible for make-up work. For a continuous absence of 3 or more days, the student/parent may request work to be sent home.

ATTENDANCE POLICY

Attendance is recorded in the office regarding absence from school and to determine whether the student is 1) excused, 2) unexcused, or 3) truant. Students should present the proper excuse to the attendance officer in the lobby upon their return to school. Students have 24 hours to present forgotten excuses before school disciplinary action is taken. Regardless of the reason for an absence, each classroom teacher keeps track of classroom attendance. If a student is absent more than 12 days in one semester, or 24 days through the course of the year in any one class, the student may be denied credit for that class, regardless of the grade earned. An appeal process exists for students denied credit.

Habitual and Chronic Truancy

Excessive Absences are defined as students being absent, **with or without a legitimate excuse**, for **38** or more hours in one month, or **65** or more hours in one year.

Habitual Truancy is defined as students being absent, **without a legitimate excuse** for **30** consecutive hours (5 days), or **42** hours in one month (7 days), or **72** hours in one year (12 days). Parents / guardians of students with excessive absences or those that are habitually truant will be contacted and required to meet with the school Attendance Intervention Team to identify solutions to truancy. Further truancy may result in a referral to Juvenile Court.

Tardies: Three (3) tardies equal one (1) absence without a legitimate excuse. Fifteen (15) tardies are the equivalent of five (5) absences without a legitimate excuse, and your child will be referred to the Attendance Intervention Team may be referred to Juvenile Court. See Habitual and Chronic Truancy above.

A Summary of the Major Provisions of **Ohio House Bill 410** detailing Habitual and Chronic Truancy is available on the school website at <http://www.lisbon.k12.oh.us/>.

GUESTS

As a rule, the school does not allow students from other schools to "visit" DAHS. When circumstances would allow it, a "Visitor's Pass" must be obtained from the office. Guest permission requests must be submitted at least one day before the actual visit. **All visitors/guests must report to the main office before entering the main academic sections of the building.**

ACTIVITIES

In order to attend school-sponsored activities after regular school hours as a spectator or participant, the student must be in school at least one-half of the school day. One-half day requires the student to be in attendance at least three class periods. This includes weekend activities (Saturday and Sunday), for which the immediate preceding Friday is the required day of attendance.

SCHOOL DELAYS AND CLOSINGS

Should there be a need to delay or close school due to inclement weather or other reasons, parents and students should receive information from the all call system utilized by the school district. Information regarding delays and closures can also be obtained from local radio/television stations (WSOM, WELA, WKBN, WFMJ). Students should not rely on rumors.

SPECIAL PERMISSION ABSENCES

On occasion, students will be permitted to leave school for a variety of reasons. This is allowed only with the ADVANCE PERMISSION OF OFFICE PERSONNEL (i.e.: Principal, Assistant Principal, and Guidance Department). Other types of special permission absences include college visits, field trips, competitions, military testing, etc. Regardless of the type, when advance notice for a school-related activity is given, the student is not considered absent from school. However, they shall be marked absent from the class missed.

ILLNESS DURING SCHOOL / MEDICATIONS

Students who become ill during school are to **report to the nurse's station or school office**. Under no circumstances should a student call for "outside school assistance" without the expressed consent of the administration. In general, students shall not be released from school without school and parent or guardian permission. Students are not permitted to leave school on their own or through their own determination of illness. Inability to reach a parent or guardian in time of illness shall be cause for the student to remain at school for the duration of the school day. Students with a medication order on file may carry inhalers and/or epi-pens as prescribed. Any prescribed or over-the-counter medications should be left with the school nurse in the original container to be distributed as necessary. Failure to comply may result in disciplinary action.

The Lisbon Exempted Village School District requires all students participating in school field trips to have written documentation to administer both prescription and over-the-counter medications during the duration of the field trip.

BODY MASS SCREENINGS

As required by Ohio Senate Bill 210, Body mass Screenings will be conducted yearly in 9th grade. Parents will be notified of their child's results and referred to discuss with their physician as necessary. You may opt out of the screening by sending a signed letter indicating you do not wish for your child to participate by October 1st of that school year.

NOTIFICATION TO PARENTS ON BLOOD-BORNE PATHOGENS

The District is subject to Federal and State regulations to restrict the spread of hepatitis B virus (HBV) and human immune deficiency virus (HIV) in the workplace. These regulations are designed to protect employees of the District who are, or could be, exposed to blood or other contaminated bodily fluids while performing their job duties. Because of the very serious consequences of contracting HBV or HIV, the District is committed to taking the necessary precautions to protect both students and staff from its spread in the school environment.

Part of the mandated procedures includes a requirement that the District request the person who was bleeding to consent to be tested for HBV and HIV. The law does not require parents or guardians to grant permission for the examination of their child's blood, but it does require the District to request that consent. Although we expect that incidents of exposure will be few, we want to notify parents of these requirements ahead of time. That way if the situation does develop you will understand the reason for our request and will have had an opportunity to consider it in advance. These are serious diseases, and we sincerely hope that through proper precautions and cooperation we can prevent them from spreading. If you have any questions or concerns, please contact the school nurse or principal.

MANDATORY IMMUNIZATION FOR STUDENTS ENTERING 7th GRADE:

Per Ohio Revised Code, all students entering 7th grade must receive a dose of Tdap (Tetanus, Diphtheria, and Accellular Pertussis) or Tetanus. Once done, parents/guardians must send their child's updated immunization record to the school nurse. If not done, parents/guardians should call the school nurse to give their scheduled Tdap appointment date prior to entering 7th grade.

WITHDRAWALS FROM SCHOOL

Students withdrawing from school must report to the guidance department. Prior to withdrawal the student will receive a "class clearance form" which each teacher must sign. Student records shall not be released until all withdrawal forms are completed and on file with the guidance department.

GRADE SCALE

The following grading scale is to be used as a guide when computing on a percentage basis:

A...	93% - 100%
B...	85% - 92%
C...	75% - 84%
D...	65% - 74%
F...	0% - 64%

The following point grading scale is used as a guide when computing semester and final averages:

A...	3.50 – 4.00
B...	2.50 – 3.49
C...	1.50 – 2.49
D...	0.50 – 1.49
F...	0.00 - 0.49

INCOMPLETE GRADES

There may come a time at the end of a grade period when a student is excused from school due to illness or extenuating circumstances. In such cases, the student will be issued a grade "I", signifying an incomplete requirement for the class of absence. A student must complete all make-up work upon return to school within the following time line: the number of consecutive days absent from school, plus one. No "make-up time" shall exceed ten (10) days, regardless of the days missed. (Ex: student is absent 4 continuous days - make-up time is 5 days) Students are encouraged to keep up with the class through home instruction when absence is continuous beyond three days.

HOMEWORK

Homework is work to be completed at home. Poor study habits are generally considered the greatest instructional roadblock a student encounters. Learn to regulate your time. Take study materials home so that you can return to school prepared for the next day's academic activity.

PROGRAM OF STUDIES

The program of studies demands a continuous sequence of classes from one grade to the next. Students can be "placed" in a particular course of study based upon past academic performance. The major courses of study offered are:

- 1. College Preparatory**
- 2. General/Vocational**

Following a given course of study assures the student of completing all requirements necessary for graduation.

SCHEDULE CHANGES

Scheduling of classes for the succeeding school year begins in February or March of the previous year. Changes to schedules are made within the first two weeks of school through the Guidance Department. Students are required to follow their schedule as printed until a counselor makes a change. Students requesting a class withdrawal or class audit must do so by the interim of the 1st nine weeks of the course taken. Otherwise, the class will reflect a withdrawal failing grade.

HONOR ROLL/MERIT ROLL

Academic excellence is rewarded through placement on the Principal's Honor Roll or Merit Roll. Minimum academic requirements during each grading period are: **HONOR ROLL:** No letter grade less than "B", and at least a 3.5 GPA. **MERIT ROLL:** No letter grade less than "C", and at least a 3.0 GPA

HARASSMENT / BULLYING / CYBERBULLYING

The Lisbon Exempted Village School District will investigate each and every instance of suspected harassment, intimidation, or bullying, as defined by the ORC 3313.666 as "Any intentional written, verbal, or physical act that a student has exhibited toward another particular student more than once and the behavior both: (a) causes mental or physical harm to the other student; (b) is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student," and punish students accordingly, with the possibility of suspension, in instances of bullying or cyber bullying. Cyber bullying involves bullying by the use of cell phones, computers or other electronic communication devices. Staff, students, and parents are asked to promptly contact the appropriate administrative or guidance offices in cases of suspected bullying, and may do so anonymously. Bullying or cyber bullying instances to be investigated involving Lisbon students are not limited to those taking place at school during the school day, but also extend to include those at school related events or functions, those occurring on the school bus, or those occurring off of school property but related to school activities. For more comprehensive details involving bullying/cyber bullying, please reference the board policy 5517.01 on the district's website. Please call the Safe Schools Hotline 1-855-631-4608 to anonymously report bullying incidents or other unsafe situations.

MEMORANDUM TO PARENTS REGARDING DRUG-FREE SCHOOLS

In accordance with Federal Law, the Board of Education prohibits the use, possession, concealment, or distribution of drugs by students on school grounds, in school or school-approved vehicles, or at any school-related event. Drugs includes any alcoholic beverage, anabolic steroid, dangerous controlled substance as defined by State statute, or substance that could be considered a "look-a-like" controlled substance. Compliance with this policy is mandatory for all students. Any student who violates this policy will be subject to disciplinary action, in accordance with due process and as specified in the student handbooks, up to and including expulsion from school. When required by State law, the

District will also notify law enforcement officials. The District is concerned about any student who is a victim of alcohol or drug abuse and will facilitate the process by which s/he receives help through programs and services available in the community. Students and their parents should contact the school principal or counseling office whenever such help is needed.

CODE OF CONDUCT

ALL SCHOOLS HAVE A "CODE OF CONDUCT" OF BEHAVIORAL GUIDELINES INTERPRETED AS RULES. THEY ARE ESTABLISHED SO THAT ALL STUDENTS MIGHT ACCENTUATE QUALITIES AND CHARACTERISTICS CONTRIBUTING TO A SUCCESSFUL ACADEMIC DAY WITH MINIMUM DISTRACTIONS. MOST CONDUCT STATEMENTS ARE GENERATED FROM COMMON SENSE, WHILE OTHERS ARE BORN FROM NEGATIVE PAST PRACTICE. NEVER IN THE PAST, NOR SHALL THERE BE IN THE FUTURE, CORRECTIVE ACTION TAKEN AGAINST A STUDENT WHO BEHAVES IN A RESPONSIBLE, NON-DISRUPTIVE MANNER, CONDUCTIVE TO THE ONGOING PROCESS OF EDUCATION.

<u>INFRACTION</u>	<u>OCCURRENCE AND MAXIMUM CORRECTIVE ACTION</u>
1. <u>TARDINESS</u> To School - 1 st Period Class	1 – Warning through three (3) tardies; no corrective action taken 2 – Four (4) through six (6) tardies; Detention(s) 3 – Seven (7) tardy; Saturday School 4 – (8+) any of the full range of corrective actions that may be Imposed by the school
2. <u>UNEXCUSED</u> Absence from Class	1 –Detention 2 - Saturday School 3 –One (1) to five (5) days Disciplinary Reassignment Area (DRA)
3. <u>TRUANCY</u> Leaving / Absence from school without parent and school permission	1 - Saturday School 2 - One (1) to five (5) days DRA 3 - Three (3) days Out of School Suspension (OSS)
4. <u>DISRUPTION</u> Classroom / Study hall / School	1 - Conference to determine severity/3 days detention 2 - Saturday School 3 - One (1) to five (5) days DRA
5. <u>PROFANITY</u> Toward peers	1 - Conference with warning, detention, Saturday School or DRA 2 - One (1) to five (5) days DRA 3 - One (1) to five (5) days DRA
6. <u>RUNNING</u> In halls /building	1 – Warning 2 - Detention 3 - Saturday School
7. <u>HARASSMENT</u>	1- Conference with warning, detention, Saturday School or DRA 2-Conference and Saturday School or DRA 3-The full range of corrective action

8. **DRESS CODE** 1-Warning/Correction/Detentions(s)/Saturday School
 2-Correction/Saturday School/DRA
 3-Correction/Saturday School/DRA

9. **TOBACCO USE** 1- One (1) to five (5) days DRA
 while under 2- One (1) to five (5) days DRA
 jurisdiction 3- Three (3) days OSS
 of school (includes
 cigarettes, cigars,
 smokeless tobacco)

10. **POSSESSION** 1-Confiscation with 1 Hour Detention
 of smoking items 2-Confiscation with Saturday School
 described in #9 3-Confiscation with Three (3) Days DRA
 and/or matches,
 lighters

11. **POSSESSION** The following position is outlined as the corrective action imposed upon a student who has rendered him/herself as being in violation of the school Code of Conduct during school hours or at a school sponsored activity by being:

- A. in the possession of (also reflects under the influence of,
- B. involved in the purchase or sale of, or
- C. involved in any other area related to the aforementioned regarding drugs, alcohol, and/or other “controlled substance”.

A student found to be in violation of the DAHS “drug and alcohol” policy AS A FIRST TIME OFFENDER shall be offered one of the two following choices:

<i>A</i>	<i>B</i>
Position “A” is one of cooperation with school officials accepting action taken as corrective rather than punitive. The student Shall	Position “B” is established for that student who is in denial of wrong doing and / or violating the DAHS position regarding “Controlled Substances”.
1. Through a competent and professional agency, arrange for a minimum of three (3) “Drug and Alcohol” counseling sessions (documented with the Assistant Principal upon completion of each session);	1. The student is strongly urged to seek “Drug & Alcohol” counseling through a competent, professional agency.
2. The student shall resign from any position of leadership he/she may hold, to the advisor of that organization; resign from being a member of the National Honor Society; and be referred to the Athletic Code for corrective action as necessary;	2. The student shall be denied participation, and be removed from any position of leadership he/she may hold; and if a member of a school athletic team, be referred to the Athletic Code for corrective action;
3. Be subject to search and question regarding substance control if and when a condition exists; and	3. Be subject to search and questioning at the discretion of the administration;
4. Be issued and serve five (5) days Out-of-School suspension.	4. Be issued and serve ten (10) days Out-of-School suspension

The student is also made aware that AS A SECOND TIME OFFENDER, there are no choices. Second time offenders shall be issued ten (10) days Out-of-School Suspension with a recommendation for expulsion from school.

12. POSSESSION 1. 10 Days OSS and Recommendation for expulsion
of dangerous weapons referred to as (guns, knives; items such in accordance with H.B. 64, effective 14 Sept. 95)
A. The law includes control of school activities and vehicles weapons driven by students brought on school property.
B. All appeals are referred to the superintendent of schools.

13. THREATS
a. toward employees
1-Conference and five (5) days DRA/OSS
2-Conference with parent & student with five (5) days OSS
3-Contact appropriate authorities and ten (10) days OSS
b. toward peers
1-Counseling / Detention
2-Counseling & Saturday School
3-Counseling and three (3) days DRA

14. PHYSICAL ALTERCATION
1-Three (3) days DRA/OSS
2-Five (5) days DRA/OSS
3-Five (5) to Ten (10) days OSS

15. ASSAULT
a. on employees --- 1-Ten (10) days external suspension/recommendation to expel
b. on peers ----- 1-Ten (10) days external suspension
2-Ten (10) days external suspension; recommendation to expel

16. DISRUPTION
a. during assemblies, athletic events or any school sponsored activity
1-Conference and/or denial of further participation (two (2) continuous school weeks)
2-Denial of participation/attendance of ten (10) consecutive activities
3-Denial of participation/attendance for one semester
b. during the riding of school bus
1-Conference and/or denial of busing privileges two (2) weeks
2-Denial of busing privileges for two (2) weeks of busses
3-Denial of busing privileges for remainder of school

17. DESTRUCTION, DAMAGING, DEFACING

a. school property
1-Conference, restitution and/Saturday School, DRA/OSS
2- Conference, restitution and/Saturday School, DRA/OSS
3-Contact authorities, restitution, and ten (10) days external suspension
b. private property
1- Conference, restitution and/Saturday School, DRA/OSS
2- Conference, restitution and/Saturday School, DRA/OSS
3-Contact authorities/restitution five (5) days DRA/OSS

18. INSUBORDINATION

refusing teacher requests, back talk, etc...
1- Detention / Saturday School
2- Saturday School / One (1) to five (5) days DRA
3-Three (3) days OSS

19. **THEFT** 1-Restitution/Saturday School
 2-Restitution and three (3) days DRA
 3-Restitution and ten (10) days OSS
20. **POSSESSION OF FIREWORKS**
 1-Parent Conference (Confiscation) and Saturday School
 2-Confiscation; five (5) days DRA
 3-Confiscation; three (3) days OSS
- *Firecrackers, etc., Including sale or purchase
21. **POSSESSION OR USE OF EXPLOSIVES**
 1-Ten (10) days external suspension, court referral and/or expulsion
 2-Recommendation of expulsion
22. **DISRUPTION** 1-Ten (10) days external suspension and court referral
 of school by 2-Recommendation for expulsion
 falsifying alarms
23. **PUBLIC DISPLAY** 1-Correction
 OF AFFECTION 2-Correction/Detention(s)
 3-Correction/Saturday School/ parent conference or notification
24. **TRESPASSING** 1- Saturday School
 in non-permitted 2-One (1) to five (5) days DRA
 areas of the 3- Three (3) days OSS
 building without permission
25. **FAILURE TO SERVE CLASSROOM DETENTION(S)**
 1-Detention
 2-Saturday School
 3-Three (3) days DRA
26. **ANYONE WHO VIOLATES THE HEALTH AND GENERAL WELFARE OF A STUDENT, INCLUDING HIM/HERSELF, OR ANY ONE WHO BRINGS ANY UNDUE ATTENTION TO HIM/HERSELF, IN THE JUDGEMENT OF THE ADMINISTRATION, DISRUPTS THE EDUCATION PROCESS.**
- 1- Saturday School
2- One (1) to five (5) days DRA
3- Three (3) days OSS
27. **UNAUTHORIZED USE or POSSESSION OF ELECTRONIC EQUIPMENT DURING SCHOOL HOURS TO INCLUDE CELL PHONES**
- 1 –Detention
2 - Saturday School
3 - One (1) to five (5) days DRA

28. TRANSPORTATION BEHAVIOR PROBLEMS

1 - Detention / Suspension of Transportation

2 - Saturday School / Suspension of Transportation

3 - One (1) to five (5) days DRA / Suspension of Transportation

NOTE: Infractions have three (3) repetitions listed, where applicable. Actions of similar nature occurring more than three times shall constitute chronic delinquency on the part of the student and the procedure shall be as follows:

- 1. Each case shall be judged on its own individuality and severity.**
- 2. The student should expect the worst in corrective measures. (Example: suspension, expulsion, court referral, etc...)**

****Students may be subject to any school corrective actions depending on severity.***

NOTE: The code of conduct is a set of guidelines for students, as well as, school personnel. The Administration reserves the right to any and all forms of school actions for any student who behaves in a non-responsible manner not conducive to the educational process.

ACADEMIC DISOBEDIENCE

ACADEMIC DISOBEDIENCE is a serious wrongdoing negatively affecting ethical courage. Students should understand that there is no greater embarrassment than to risk damaging the perception others have about their character and honesty by:

- 1) claiming or taking someone else's "intellectual property" without consent (plagiarism); or
- 2) willfully and knowingly using external means to determine and/or attain answers to test questions which were to be recalled from memory through previous learned material (cheating).

Consequences for Academic Disobedience shall be:

1st offense: Failing grade (zero) on test/graded material. Student SHALL NOT be afforded an opportunity to improve their grade through "extra effort work".

2nd offense: Academic disobedience occurring for the second time in the same class shall result in a failing mark for the current grading term. Furthermore, the student shall forfeit any and all accolades awarded him or her based upon character, honesty, and/or other discretionary virtue (i.e. loss of National Honor Society status; automatic and immediate termination of any elected office related to a school club, class, or activity).

3rd offense: Forfeiture of all elected positions and failing mark in the class of concern for the entire term, whether semester or year.

DRESS CODE

The purpose of a "School Dress Code" is to teach and instill within each person, that you are judged by how you dress and act. Statistics show there is a direct correlation between how one dresses and the probability of action (positive or negative) based upon that dress.

Lisbon David Anderson's list of proper dress habits is not all inclusive. They focus on the most commonly referred to areas. A student will never be "out of place" if he/she dresses and acts in a socially acceptable

manner, conducive to an educational atmosphere. The basic mission of the dress code is to foster and develop social skills, respect for all people, and understanding and respecting diverse viewpoints, all with the goal of providing a safe and productive learning environment for all students.

1. Regarding the complete dress code, there shall be **no** obscene, violent, provocative, hostile, intimidating, harassing or suggestive writing, pictures, or symbols (including all controlled substances) on any article of clothing, book bag, or personal belonging carried to school (including all groups or musical groups that promote such activities and materials).
2. Footwear shall be to the discretion of the individual during the school day with the exception of individual classroom requirements or school sponsored activities that require specific or formal footwear.
3. Slacks, jeans, and all other lower body clothing should fit properly. They are not to be frayed or torn, nor shall they be worn through with holes, whether done by manufacture design or by wearer intent. Specifically not permitted are: pajamas, cut-offs, fishnet hose, stockings with holes and tights. Shorts and skirts should be of an appropriate length. Boxer, bike, swim, sanitary and spandex shorts are not acceptable and are not to be worn.
4. Upper body clothing is to cover the entire torso. Cut-offs, low or V - cut, halters, tube/tank tops, mesh/fishnet jerseys, nor any other article with a midriff showing, shall NOT be permitted. Upper wear is to have a full shoulder; any resemblance to a "tank top" is prohibited.
5. The length and style, to include color, of hair (including beards and mustaches) shall be at the discretion of the individual. However, the style/length shall not endanger nor prohibit any student's ability to complete academic projects; nor shall the style be disturbing to the normal educational environment of a classroom. The administration shall be the final deciding factor if and when questions of such might arise.
6. Jewelry may be worn to the individual's discretion so long as it is not a disruption to the educational environment and does not pose a safety hazard. **FACIAL ORNAMENTATION IS PROHIBITED.** Nose rings/pins, eyebrow ornaments, forehead and other facial jewelry shall not be worn during the school day. (* Religious descriptions shall be judged appropriate by the administration.) Earrings shall not reflect images of controlled substances, satanic caricatures or those deemed inappropriate for school. Chains, wallet chains, pet chains or collars, spiked jewelry, items used for restraint and gang related shall not be worn to school.
7. Upon entering the school, students are to remove all forms of headwear (caps, hats, hoods, sunglasses, etc.). Headwear is not to be worn in school unless as part of a sponsored activity and prior approval by the administration.
8. **PERSONAL HYGIENE** and good grooming are important factors in social growth and acceptance. Students who become "lazy" within these areas shall be referred to the guidance department, the school nurse, and/or the administration for correction and necessary improvement.

Students sent home to correct a dress code violation shall be marked "unexcused" from classes missed with corrective action to follow. FINAL DECISIONS IN REGARD TO THE DRESS CODE WILL BE THE DETERMINATION OF THE ADMINISTRATION.

GENERAL INFORMATION

SEPARATION OF STUDENTS

Every attempt shall be made to keep separate, the junior high student from the high school student, physically as well as academically. With grades 6 through 12 under the same roof, the responsibility in accomplishing this difficult situation, falls mainly on the shoulders of the student. Cooperation is not only expected, it is required.

Senior high students are expected **not** to communicate with junior high members or junior high with senior high members. The difficulty involved is that all students must share the physical facilities. All students must share the media center, art room, physical education facilities, and cafeteria, among others.

Examples of separation are:

- 1) High school students are not permitted into the junior high school wing;
- 2) Where shared facilities must exist, restricted seating areas shall be established and enforced.
- 3) There shall be limited communications between junior and senior high school students unless directed by the Administration or Guidance Department (i.e.: tutoring, intervention assistance, etc.)
- 4) School activities (pep rallies, assemblies, etc.) shall be separate and distinct.

SEPARATION AT ACTIVITIES

As a rule, activities are designed to keep the senior high student separate from the junior high student. High school functions are designed for students in grades nine through twelve. Students less than the 9th grade level are denied entrance and participation in "high school" activities.

Conversely, functions designed for junior high school students are restricted to grades six, seven and eight. Individuals outside those grade levels are prohibited from attending. The exception to this rule is for activities after school hours designed for the general public. Such activities would include athletic events, school play, concerts, etc.

SCHOOL INSURANCE

Insurance information is distributed to the student the first week of school during homeroom. Where there is no personal home insurance, parents/students are encouraged to take advantage of the offered "school insurance", underwritten by a stable insurance company. Students are not permitted to participate in extra-curricular activities unless:

- 1) They have insurance, and
- 2) A waiver is on file in the school office.

JUNIOR HIGH COURSES AND PROJECTS

Junior High students at DAHS take rigorous courses in English, mathematics, science and social studies to further their knowledge base from their elementary schooling and to prepare them for their high school career. Junior High students will not take final exams in each subject area, but will be required to complete a final, culminating project each year, and in each subject area, showing their growth in depth and breadth of each subject area.

REQUIRED CREDITS FOR GRADUATION

Students enrolled in high school courses at DAHS need 20 credits. In addition, beginning with the Class of 2018, students will need to pass all assessments required by the State of Ohio, earn a remediation-fee ACT score, or obtain an industry recognized credential approved by the Ohio Department of Education.

CREDITS	COURSE
4	English Language Arts
4	Mathematics
3	Social Studies
3	Science: to include 1-unit Biological; 1-unit Physical
0.5	Health
0.5	Physical Education
5	Electives
	Financial Literacy
	Electives must include one full unit, or two half units of: Foreign Language, Technology, or Fine Arts
20	Total Credits Required

FIRST PERIOD OPTION

Juniors and Seniors who have passed all parts of the required tests for graduation have the option of beginning their school day at the start of 2nd period (8:58). Students will schedule this option through the Guidance Department. To continue to have this option, students must remain in good standing academically, with their attendance and behaviorally. Students not remaining in good standing in these areas, as identified by the administration, will no longer have the First Period Option privilege and be required to schedule a class first period.

COLLEGE CREDIT PLUS

College Credit Plus is a dual enrollment opportunity for students in grades 7-12.

This program allows students who qualify to attend college campuses and earn college and high school credits at no cost to the student. Students and parents interested in this program should contact the guidance department. Online education is another option for students. Students can take online courses that are not offered within the school curriculum and earn credits toward graduation. Online education will also be utilized for the purpose of credit recovery for students needing credits for graduation. Students and parents interested in either program should contact the guidance department.

CREDIT FLEXIBILITY

Ohio's plan for credit flexibility is designed to broaden the scope of curricular options available to students, increase the depth of study possible for a particular subject, and allow tailoring of learning time and/or conditions. These are ways in which aspects of learning can be customized to students' interests and needs. Students may earn credits by: (1) Completing coursework; (2) Testing out of or demonstrating mastery of course content; or (3) Pursuing one or more "educational options" (e.g., distance learning, educational travel, independent study, an internship, music, arts, after-school/tutorial program, community service or

other engagement projects and sports). Students and parents interested in the Credit Flexibility program should contact the guidance department.

SERVICE REQUIREMENTS

The administration at David Anderson Junior Senior High School recognizes the important of Service to one's community. Various classes, clubs or projects may require students to perform a certain amount of time of service requirements.

ACHIEVEMENT / TESTING

Current requirements for graduation include showing proficiency in the areas of: **WRITING, READING, MATHEMATICS, SOCIAL STUDIES, and SCIENCE.**

The AIR End of Course Exams will be administered to all ninth and tenth grade students in the spring. The test is based upon the minimum amount of knowledge a student must attain in order to receive a high school diploma. Students are not issued a diploma until he/she exhibits this minimum proficiency. All students get repeated opportunities to show proficiency in the tested areas. Once a student passes a tested area, he/she no longer needs to take the test.

Junior High Students will also take AIR End of Course Exams in areas determined by the state. The purpose of such assessments will be to determine student progress. Assessment tests assist in attaining student performance that measures the skill in a specific content that is expected at the end of the designated grade.

Weighted Grades

Students that enter into college prep courses can opt to take courses which are more challenging and therefore are weighted. Courses are weighted based on the classroom demands. Weighted courses are available in the junior and senior years of a student's academic career at Lisbon David Anderson. Each class is broken into semesters and is worth a half credit. Each Weighted class is given an extra value point of .0125 per semester toward a student's cumulative grade point average. The credit in the class is not changed. For example, if a student's cumulative grade point average is 3.000 and he/she has taken one (1) weighted class per semester; their cumulative grade point average is now 3.025 (.0125 for each semester of the weighted class equals .025). Students taking a half credit course will receive a half credit regardless of it being weighted or not as long as they pass the course. Students are expected to take both semesters of a weighted course. Students will not receive the .0125 for the 1st semester of a weighted course if they do not take the 2nd semester of the same weighted course and/or its paired weighted course.

Students have the opportunity to take 4 weighted classes in each of the following areas: math, science, English and foreign language. Students may choose to take up to 4 weighted classes, one in each area during their junior and senior year. They have the option to take one math course, one science course, one English course and one foreign language course for weighted grade.

CLASS RANKING

The Grade Point Average (GPA) associated with each student is calculated by converting all letter grades earned, in grades nine (9) through twelve (12) to a standardized four (4) point scale. A GPA is calculated by determining the average of all numerical values, carried out to a maximum of five decimal places. GPA's shall always be determined by the last full semester.

The individual's class rank is based upon the student's GPA, effective through the most recently completed semester. Juniors entering into their senior year, with the highest GPA will be considered first in their class. However, during a senior's final year in school, there shall be two separate GPA calculations:

1. "7 semester GPA" The 7 semester GPA is used to determine class rank for seniors. This ranking is used when reporting graduating position for press releases. It determines seating position for senior specific assemblies and programs.
2. Upon completion of the final semester, the GPA for seniors shall be recalculated to ensure no changes in ranking. Students who allow their 8th semester letter grade to drop in value could have their 7th semester ranking change significantly. Although the 7th semester ranking determines position for senior day and commencement, a senior's 8th semester grade point average is considered to be the "true" grade point average and is the one sent to colleges and universities on the student's final transcript.

HONOR GRADUATES

VALEDICTORIAN

The "Class Valedictorian" shall be that student who has the highest GPA (with all ties included) after seven semesters, and retained through eight semesters. Valedictorians earn the privilege to address the audience with a farewell speech at graduation.

SALUTATORIAN

The "Class Salutatorian" shall be that student who has the 2nd highest GPA (with all ties included) after seven semesters, and retained through eight semesters. Salutatorians earn the privilege to address the audience with a farewell speech at graduation.

TOP TEN

Students who earn the ten highest grade point averages through seven semesters, and retain that GPA through the 8th semester, shall be listed as "Honor Graduates" and be specially seated at all senior activities and graduation. Because two separate lists are calculated (after the 7th semester, and again after the 8th semester) positioning could change. Students who allow their grades to fall during the 8th semester shall lose their honor seating place, and/or valedictorian/salutatorian status, if 8th semester grades dictate such.

***TIES shall allow additional students to share in honor status ranking.

For example, if three students tie for valedictorian, and two students tie for seventh place, there shall be an additional three "top 10" placements. Honor status is dependent upon the ten highest grade point averages, not the ten students with the highest GPA's.

NOTE: NO STUDENT SHALL BE DISTINGUISHED AS AN HONOR GRADUATE UNLESS THE FIFTH, SIXTH AND SEVENTH SEMESTER GRADES ARE EARNED WHILE IN ATTENDANCE AT D.A.H.S. STUDENTS WHO ENROLL AFTER THE FIFTH SEMESTER COULD BE CONSIDERED FOR HONOR STATUS BUT THEIR RECOGNITION SHALL NOT DISPLACE A STUDENT WHO HAS EARNED THE STATUS AS A STUDENT WITH FOUR OR MORE SEMESTERS IN ATTENDANCE AT D.A.H.S.

ACADEMIC ELIGIBILITY/PROBATION

The privilege for a Lisbon David Anderson Junior Senior High School student to participate in any/all school sponsored activities during any given grade period, requires that the student establish academic eligibility through the immediate preceding grade period. Academic eligibility through the grade period requires the student to:

- A) Pass at least five (5) credits toward graduation through the grade period;
- B) Earn at least a 1.5 GPA among all courses taken;
- C) Receive not more than one (1) failing grade in all classes

A student not meeting all the previously stated criteria is considered to be placed on Academic Probation and is denied the privilege of participation, as a participant and/or as a spectator for and at, any and all, SCHOOL SPONSORED activities, through the immediate following grade period. Denial shall encompass but not be limited to:

- A) Athletic contests at home as spectator and/or participant;
- B) Participation in club/activity meetings and/or functions after normal school hours;
- C) Attendance at dances, banquets, or school functions.

For its purpose, the definition of "school sponsored" shall mean any and all activities conducted by, and under the sanction of Lisbon David Anderson Junior Senior High School. Denial is for "school sponsored" not "school related". The school reserves the right to have final determination of definition.

NOTE: Students placed on academic probation by the school are simultaneously placed on "athletic probation" as established by the **Ohio High School Athletic Associations (OHSSA)**. It is important to understand; therefore, the following "emancipation of probation" within a grade period affects only the school activities description, and not athletics as a participant. The **O.H.S.A.A.** establishes its own guidelines for eligibility, and for the purpose of athletic eligibility, their requirements for participation shall be strictly adhered to. The following condition, therefore, affects only school related activities.

PROBATION EMANCIPATION:

Students rendering themselves to be placed on academic probation have an opportunity to be re-instated to "good standing" at the mid-point of the probationary period (four and one-half [4 1/2] weeks (also known as interim report time). To be re-instated to "good standing" the student must 1) eliminate all failing marks, and 2) raise the probationary period grade point average to ABOVE the minimum required 1.5 GPA. Students on probation due to attendance may not be re-instated at this time.

START AND END OF PROBATION:

Report Cards are generally distributed the Friday following the close of the grading term. Academic probation commences the Monday following distribution of the report card. This translates to the start of the sixth school day after the close of the preceding grade period. This procedure parallels the O.H.S.A.A.'s position for "sports eligibility". Regardless of start, all academic probation periods end the last day of the grading term, unless emancipated at the midpoint of the term. Students on probation due to attendance may not be re-instated at this time. Re-instatement will take place based on the terms set forth by the building administration.

SEMESTER AND FULL YEAR COURSE FAILURES

Semester Courses

Two consecutive 9 weeks
F's mandates failure for
the course.

Year Courses

Three consecutive 9 weeks
F's mandates failure for
the course.

AVAILABLE ACTIVITIES & ATHLETICS

Extracurricular activities are of a wide variety in order to appeal to each student's personality. Students are encouraged to participate to the fullest of their ability and time. A student may participate in a maximum of five activities per year. Each is advertised during the school year, and students should check with the club advisor or athletic coach to receive details regarding the activity of interest. Although activities may vary from year to year, a list of the most commonly offered follows:

Academic Challenge	Art Club	Class Membership
Band	Baseball	Boys Basketball
Boys Track	Cheerleading	Cross Country
Football	Pep Club	Girls Basketball
Girls Track	Golf	National Honor Society
Key Club	Volleyball	Softball
Olympian Staff	Science Club	Student Council
Spanish Club	Publications	Theatrical Productions
Student Senate	Health and Careers	
Mock Trial		

Students should note that additional clubs and activities become part of the extracurricular list if/when a need is shown and requested. Listen carefully to school announcements for information regarding updates about club activities

NOTE: Students are reminded that being an officer of a class, club or activity requires responsibility. Officers who violate school rules resulting in school suspension or being referred to mayors, juvenile, or adult court, are subject to immediate removal from office.

NOTE: Officers are elected in the various clubs/organizations each year. This includes the various class officers in grades 9 thru 12. All offices are held for one year with the exception of the junior/senior class officers. Students running for office (and elected) in their junior year are elected for two years, thus automatically becoming the senior class officers. **THERE ARE NO ELECTIONS FOR SENIOR CLASS OFFICERS DURING THE SENIOR YEAR.**

ATHLETICS

Lisbon David Anderson Junior Senior High School is a member of the ITCL – Inter/Tri-County Athletic League. The single requirement for membership is that the school sponsors the four “major” sports: football, volleyball, and boys/girls basketball. If at least five league members offer the same sport, then that sport shall be considered a league sport.

Athletics and activities are as much a part of the total growth and maturation process as the classroom itself. Students are encouraged to participate and take advantage of the opportunities available. Students

who take an active interest with sportsmanship in mind generate excitement and enthusiasm leading to overall school excellence.

ATHLETIC ELIGIBILITY

In accordance with the **State Department of Education and the Ohio High School Athletic Association**, the following eligibility criterion is used: Students will be eligible to participate in athletics on a nine (9) week basis, in accordance with board policy on grade notification and reporting.

"In order to be eligible, a student in grade 7 thru 12 must be currently enrolled and must have been enrolled in school the immediately preceding grading period and received passing grades during the grading period in subjects that earn a minimum of 5.0 credits, or the equivalent, per year toward graduation." Furthermore, the student shall maintain at least a "1.5 GPA" through that same period, and NOT have received more than one "F" in many course taken.

WITH THIS RULE IT IS IMPERATIVE THAT THE ATHLETIC DIRECTOR BE MADE AWARE OF ANY POTENTIAL FAILURES WELL IN ADVANCE OF THE END OF THE GRADE PERIOD. INTERVENTION IS MANDATORY! NEGLIGENCE IS UNFORGIVABLE.

* Students can and may re-gain eligibility at the **midpoint** of the 9 weeks (interim report) provided the GPA surpassed the minimum required GPA, and no "F" grades are received.

An exception to this rule will be the fourth grading period, which affects the first grading period the following year. Should a student not successfully complete the minimum requirement the fifth grading period, they can remove themselves from Academic Probation PRIOR to the start of the first nine weeks by: 1) earning one credit toward graduation by attending summer school or through correspondence (credit value can be reduced with prior administrative approval) or 2) attending the DAHS sponsored summer intervention program as outlined by the administration. Students optioning for the intervention program must (if in need of passing) take all necessary parts of the proficiency test at the scheduled July testing date.

DENIAL OF ATHLETIC PRIVILEGES

It is the belief of the David Anderson Junior Senior High School Athletic Department that the purpose of interscholastic athletics is to build character and instill self-discipline through participation. Special programs and training of student athletes makes necessary a "Code of Conduct" be adopted to protect the athletic program and its participants. Student athletes are reminded that high school athletics is a privilege and not a right.

Student involved in interscholastic sports shall be subject to athletic code as defined by the Ohio High School Athletic Association and the Lisbon Board of Education policies. School policy dictates the position regarding tobacco and controlled substances in the student "Code of Conduct". Because it ties to academics, a basic right afforded every student; areas involving volunteer participation (which include all extracurricular activities) are considered privileges and have their own set of guidelines. Athletics is one such area. Basically, the ATHLETIC CODE OF CONDUCT states:

CONTROLLED SUBSTANCE

Any participant deemed by school officials of being in possession, handling, transmitting, concealing or using alcohol, illegal drugs, look-a-like drugs, and or steroids shall:

A. In-Season

1. First Offense:

- a. Denial of participation for 20% of that sport season in which the violations occurs.
- b. Arrange for a minimum of three (3) "Controlled Substance" counseling sessions through an agency approved by the administration. All sessions shall be documented with the athletic director upon completion of each session.

2. Second Offense:

- a. Denial of participation in all activities for a one year period from the time of the offense.
- b. Enroll and be actively engaged in a "Controlled Substance Program", and be placed on "school athletic probation" throughout the duration of the denial.
- c. Prior to the expiration of the denial, a reinstatement conference shall be held to review the terms of reinstatement.

3. Third Offense:

- a. A third offense shall result in a total denial of participation for the remainder of their tenure at David Anderson Junior Senior High School.

B. Out-of-Season

1. First Offense:

- a. Arrange for a minimum of three (3) "Controlled Substance" counseling sessions through an agency approved by the administration. All sessions shall be documented with the athletic director upon completion of each session.

2. Second Offense:

- a. Denial of participation for 10% of athletic contests that fall within a one year period from the time of the offense as deemed by the administration.
- b. Any future out-of-season offenses will follow the in-season consequences beginning at the second offense level and proceed accordingly regardless of time of occurrence.

TOBACCO

Any participant determined to be in possession, handling, transmission, concealment or usage of tobacco or tobacco-related products shall be denied participation in one scheduled activity.

ANY ADDITIONAL VIOLATIONS OF CONTROLLED SUBSTANCES OR TOBACCO WILL HAVE GREATER CONSEQUENCES AS STATED IN THE ATHLETIC CODE.

Each participant must maintain passing grades according to the OHSAA and the Lisbon Board of Education policies. Additionally, students are subject to TRAINING RULES as indicated in the Athletic Code.

A Final Reminder

David Anderson Junior Senior High School takes pride in what it offers and does for its students. We take pride in supporting a safe and drug- free atmosphere so that all students can learn to the maximum of their ability. Be productive rather than destructive; creative as opposed to bland; and involved instead of restricted. There is a place for each student. You are a part of DAHS and therefore heir to its bounty.

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**ALMA MATER
AS WE GO ALONG LIFE'S BY-WAYS
WE'LL BE TRUE TO YOU
HEART AND MIND WILL EVER CHERISH
MEMORIES OF YOU
HAIL TO THEE O LISBON HIGH SCHOOL
HAIL DEAR WHITE AND BLUE
HAIL TO THEE OUR ALMA MATER
HAIL, O HAIL TO YOU**